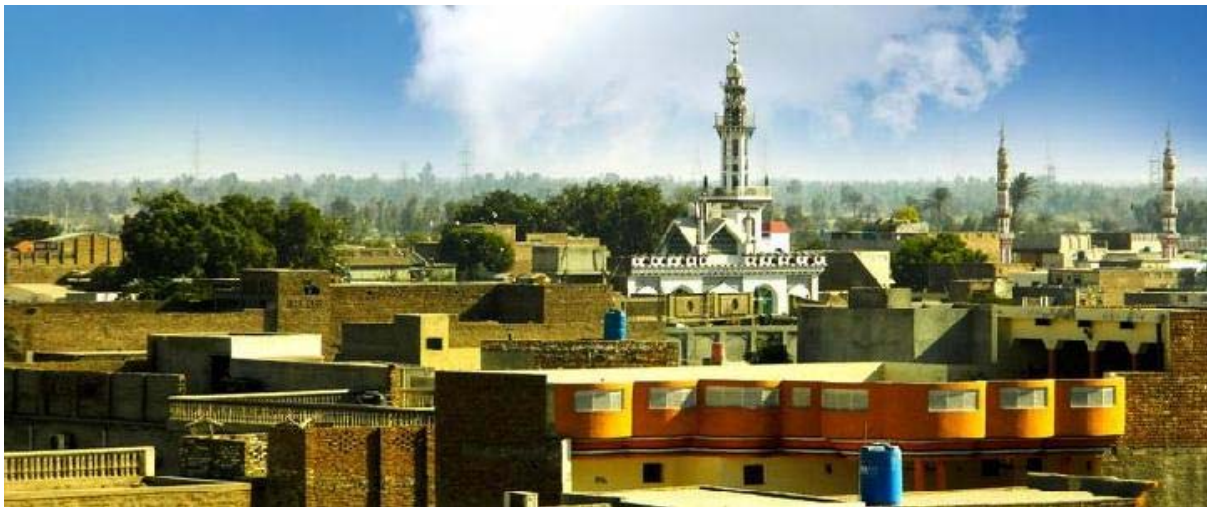




Annual Report



2019-20

Municipal Committee Kot Addu

Table of Contents

1. Background:.....	16
2. Map of Tehsil Kot Addu:.....	17
Functions of Municipal Committee Kot Addu	18
3. Municipal Committee Organogram	19
4. Administrative Setup	19
5. Human Resource Available at MC	20
6. Annual Budget:.....	20
6.1. Development expenditure	20
7. Development Projects	21
8. Municipal Services Delivery Detail.....	23
8.1. Water supply system	23
8.2. Solid Waste Management	23
8.2.1. Solid waste Generation & Disposal	23
8.2.2. Equipment & Machinery	23
8.2.3. Manpower Deployed.....	24
8.2.4. Coverage Detail.....	24
8.3. Sewerage	26
8.3.1. Coverage	26
8.3.2. Existing pumping / disposal stations.....	27
8.3.3. Sucker & jetting machines	29
8.3.4. Tariff structure	29
8.3.5. Man power deployed.....	29
8.4. Streetlight.....	29
8.4.1. Streetlights on Major roads:	30
8.4.2. Ward wise detail of existing streetlights	31
7.1.1 Expenditure on streetlights.....	31
9. Complaint Management.....	31
10. MC Website	32
11. MC Response to the Requests of Citizens under RTI Act 2013	32
Annex A.....	34

Foreword:

On behalf of the Municipal Committee Kot Addu, I hereby present this Annual Report for the financial year 2019-20. The report will give our stakeholders and communities an insight into the performance and achievements of the Municipal Committee. The current Annual Report outlines MCs successes and shortcomings in relation to our mandate as provided in the key focus areas of Local Governments. These can be summarized as; Building a Municipal Corporation that is efficient, effective and responsive; Strengthen Accountability and promote fairness in its dealings; Accelerating Service Delivery and supporting the vulnerable; Promoting Economic and Social development; Fostering Development Partnerships, Social Cohesion and Community Uplift Programs. It is pertinent to note that these endeavors' can never be successfully achieved on their own but it becomes materialized by the collective efforts of officers, officials and support staff who work together in identifying challenges and to meet those challenges with rigor efforts and earnest professional approach.

It is commendable to note the improvements in relation to our spending and expenditure patterns, but we need to do more. The ever present excuse of lack of resource might be a legitimate one, but the key question is how effectively we use the resources at our disposal to accomplish our goals and attaining set targets. It is clear in this annual report that we are moving in the right direction. It is of paramount importance to synchronize our program plans with quarterly targets to achieve our broader goals effectively and efficiently.

Administrator
Municipal Committee
Kot Addu

1. Background:

Kot Addu is tehsil headquarter under the control of Muzaffargarh District located in the southern part of Punjab province. The town is located in flood plain of River Indus at its left bank and the lands around this town are affected by flood water when the Indus River goes in very high floods. The Town is located on Multan-Attock- Rawalpindi section of railway track and serves as a junction wherefrom the train service is available for Multan, D.G. Khan, Attock and Rawalpindi. The geographical coordinates of the Town are: N 30° 28' and E 70° 58'.

Kot Addu Town is located at east of the Indus River at distances of about 100 km from Multan, 80 km from D.G.Khan, 60 km from Muzaffargarh, 60 km from Layyah and 16 km from Taunsa Barrage.

The area around the Town is a flat flood plain and is ideal for agriculture. Two main canals (Muzaffargarh Canal, and Taunsa-Panjnad link canal) off taking from Indus River, are flowing at the northern and eastern side of this Town

Kot Addu has an arid climate with very hot summers and mild winters. The highest ever recorded temperature was approximately 51 °C, and the lowest recorded temperature was approximately -1 °C. The average rainfall is roughly 127 millimeters.

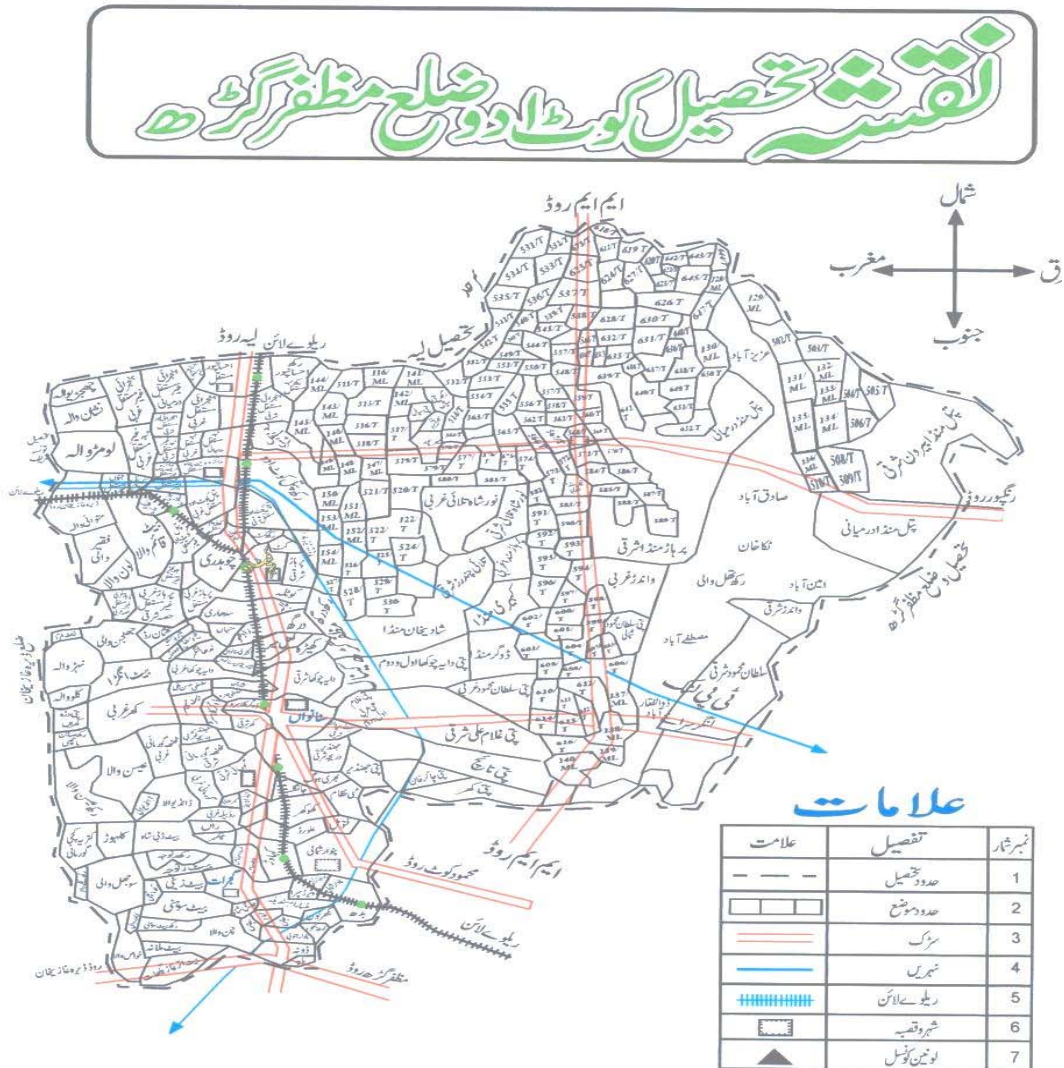
The population census report of year 2017 has not been published by Government of Pakistan. However the provisional data available for this census shows the population of 129,703 persons for the city within municipal limits. A land scan process was done to estimate the population of entire inhabited areas of city in close approximation which was found to be 221,477 persons in the year 2017 with an annual growth rate of 3.7% and it is expected to rise to 318,376 persons in the year 2027. Some scanty inhabitation around the town has developed outside the municipal limits of the city and the municipal limits may need to be extended.

Economic Activities in the City

The tehsil of Kot Adu is a prominent commercial and industrial hub and under mentioned industries are located in this zone;

- Pak Arab Oil Refinery (PARCO)
- KotAdu Power Company
- Lal-Peer Thermal Power Station
- Shekhoo Sugar Mills
- Fatima Sugar Mills
- Gillani flour Mills

2. Map of Tehsil Kot Addu:

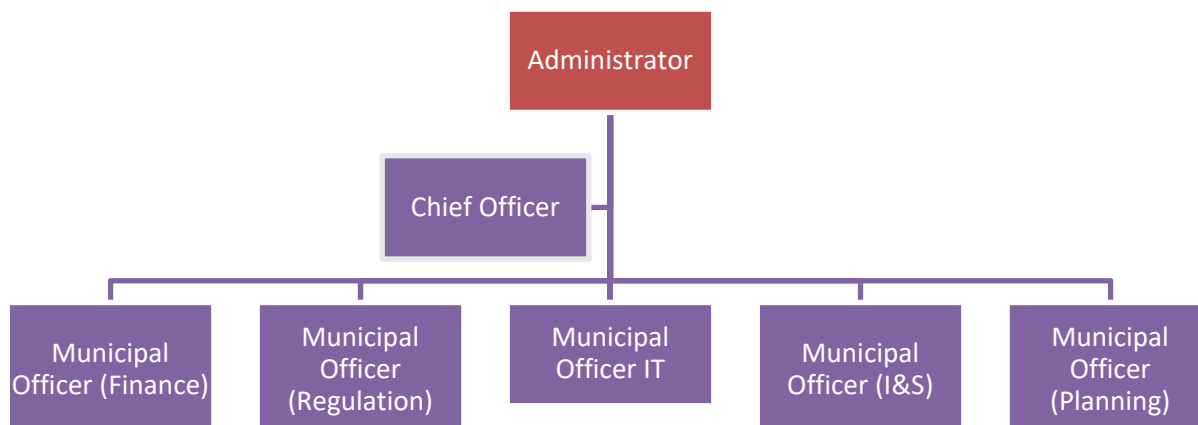


Functions of Municipal Committee Kot Addu

Municipal Committee Kot Addu is responsible for performing the following functions as per new PLGA 2019:

- a) Economic and value chain development;
- b) Management of primary, elementary and secondary education facilities;
- c) School enrolment and universal education;
- d) Monitoring and supervision of primary health care facilities;
- e) Preventive health and hygiene;
- f) Population welfare including population control;
- g) Solid waste collection and disposal;
- h) Sewerage collection and disposal including water management and treatment;
- i) Building control and land use;
- j) Births, deaths, marriages and divorce registration;
- k) Museums and art galleries;
- l) Open markets;
- m) Livestock and agriculture markets;
- n) Public parking facilities;
- o) City roads and traffic management;
- p) Public transport;
- q) Abstraction of water for industrial and commercial purposes;
- r) Emergency planning and relief;
- s) Support to provincial agencies in prevention of crime and maintenance of public order;
and
- t) Regulatory enforcement in the functions
- u) Establishment and management of pre-schools;
- v) Libraries;
- w) Drinking water supply;
- x) Burials, cremations etc.;
- y) Public conveniences;
- z) Children's services;
- aa) Community safety;
- bb) Arts and recreation;
- cc) Public fairs and ceremonies;
- dd) Sports;
- ee) Environmental health, awareness and services;
- ff) Parks and landscape development;
- gg) Slaughtering of animals;
- hh) Street lights; and
- ii) Sign boards and street advertisements. Human Resource at MC:

3. Municipal Committee Organogram



4. Administrative Setup

<p>Administrator</p> <p>Dr. Fayyaz Ali Jatala Date of Joining: 08-11-2019 Contact No. + 92-66-2243658 + 92-66-2242691 Mobile : +92 313 6477911</p>	
<p>Chief Officer & Municipal Officer (Regulation)</p> <p>Roshan Zameer</p> <p><i>Date of Joining: 20.10.2020</i> <i>Contact No: +92-66-2243659</i> <i>Mobile: +92 03467154090</i></p>	
<p>Municipal Officer (Finance)</p> <p>Tanveer Alam</p> <p><i>Date of Joining: 20.09.2020</i> <i>Contact No: +92-66-2243658</i> +92-66-2243659 <i>Mobile: +92 300 6360998</i></p>	

<p>Municipal Officer (Infrastructure)</p> <p>Muhammad Taaha Hussain</p> <p><i>Date of Joining: 20.10.2020</i> <i>Contact No: +92-66-2243658</i> <i>Mobile: +92 304-0770274</i></p>	
<p>Municipal Officer (Planning)</p> <p>Mehboob Alam</p> <p><i>Date of Joining: 20.06..2020</i> <i>Contact No: +92-66-2243658</i> <i>Mobile: +92 300- 7879781</i></p>	

5. Human Resource Available at MC

Vacancy Analysis-Section Wise			
Section	Sanctioned	Filled	Vacant
Chairman	4	3	1
Vice Chairman	3	2	1
Chief Officer	18	15	3
Municipal Officer (F)	46	39	7
Municipal Officer (R)	19	17	2
Municipal Officer (P)	8	6	2
Municipal Officer (I&S)	401	336	65
Total	499	418	81

MC schedule of Establishment is attached as Annex - A

6. Annual Budget:

6.1. Development expenditure

The expenditure incurred on the development projects from year 2015-16 to the current financial year & source of financing is given below

(All figures in million Rs)

Description	2015-16	2016-17	2017-18	2018-19	2019-20
Expenditure on Development Projects	4.945	1.171	60.124	29.100	12.500
Expenditure on Punjab Cities Program	-	-	-	-	69.990

Source of Financing of Development Projects	ADP grants & own source revenue				
9.1. Expenditure on O&M of services and revenue generated					
Description	2015-16	2016-17	2017-18	2018-19	2019-20
Water Supply	No water supply				
Sewerage/ Drainage					
Sewerage & Drainage	19.612	16.312	28.723	28.084	45.040
Revenue earned	0.105	0.056	0.6	0	0
% Revenue earned vs O&M charges	0.5%	0.35%	2.4%	0	0
Subsidy injected	19.507	16.256	28.123	28.084	45.040
Solid waste management					
O&M cost	81.973	42.680	62.189	76.919	89.044
Revenue earned	0	0	0	0	0
Subsidy injected	81.973	42.680	62.189	76.919	89.044
Parks					
O&M cost	5.004	3.076	3.568	6.965	5.029
Revenue earned	0	0	0	0	0
Subsidy injected	5.004	3.076	3.568	6.965	5.029
Slaughter houses					
O&M cost	2.32	2.51	2.95	0.575	0.414
Revenue earned	0.30	0.32	0.21	0.479	0.440
Subsidy injected (-) Income (+)	2.02	2.19	2.74	0.96	(-)0.026
Street Light					
Total Expenditure	5.017	2.09	9.09	5.117	4.037
Revenue earned	The service is not charged.				

7. Development Projects

Infrastructure Projects Being Carried Out in Current FY under Punjab Cities Program (PCP)

Sr.#	Project Name	Project Detail	Duration	Project Cost in Million Rs.
------	--------------	----------------	----------	-----------------------------

Sr.#	Project Name	Project Detail	Duration	Project Cost in Million Rs.
1	Rehabilitation of Municipal Services in MC Kot Addu (Group-A)	<p>Sewerage</p> <ul style="list-style-type: none"> • Replacement of centrifugal pump with suction pipe, delivery pipe with all accessories and MCU • Replacement of MCU (Motor Control Unit) and electric components • Provision & installation of power factor improvement • Rehabilitation of Civil works including pump houses, screening chamber, collecting tanks, boundary walls, etc. for each disposal station. • Supply and fixing of Manhole covers with CI base frame • Raising of manhole i/c CI base frames and manhole covers • Rehabilitation of Sullage Carrier <p>Streetlight</p> <ul style="list-style-type: none"> • Replacement of street light by 120 watts LED lights • Replacement of street light by 27 watts LED lights • Supply and installation of photoelectric switches <p>Office Equipment</p> <ul style="list-style-type: none"> • Compact fluorescent lamp (CFL)/tube light with LED bulb (18 watt) <p>Parks</p> <ul style="list-style-type: none"> • Rehabilitation of existing facilities in Tooba Park • Rehabilitation of existing facilities in Mumtaz Park • Rehabilitation of existing facilities in Tayyaba Ladies Park <p>Water Supply</p> <ul style="list-style-type: none"> • Installation of Hypo-chlorinators • Rehabilitation of filtration plants 	8	35.76
2	Rehabilitation of Municipal Services in MC Kot Addu (Group-B, Repair Works)	<ul style="list-style-type: none"> • Repair of tractors including overhauling of engines • Repair of trolleys including jacking system • Repair of container carrier including & jacking system • Repair of loader rickshaws • Repair of water bowsers including peeter, tank, shower system, fire system 	6	141.9

Sr.#	Project Name	Project Detail	Duration	Project Cost in Million Rs.
		<ul style="list-style-type: none"> Repair of fire lorry & firefighting equipment Repair of Sullage Pumping units, pen stock, screens sluice valves non-return valves Repair of sucker machine including suction pipe, & overhauling of engines Repair of jetter machine including jetting pipe & overhauling of engines Repair of dewatering sets including suction & delivery pipes with all accessories Repair of Generators 100 KVA 		
3	Rehabilitation of Municipal Services in MC Kot Addu (Group-C) Supply Items	<ul style="list-style-type: none"> Winch machine for sewer cleaning Winch machine for collecting tanks cleaning Back hoe for desilting of sullage carriers Tires for SWM vehicles Supply of garbage Containers Supply of cables Supply of AC invertors 1.5 ton capacity 	6	10.13

8. Municipal Services Delivery Detail

8.1. Water supply system

Kot Addu was equipped with water supply system in the year 1975 which was closed after 5-6 years because the residents did not take connections because the town is located in fresh water zone recharged by River Indus from the west side and two main canal on the north and east side

8.2. Solid Waste Management

8.2.1. Solid waste Generation & Disposal

The solid waste management efficiency along with present dumping sites is given below;

Description	Year 2017-18	Year 2018-19	Year 2019-20
Total waste generated	13082 Tons	12239 Tons	14916 Tons
Waste disposal	12900 Tons	12048 Tons	14736 Tons
% age efficiency	62 %	62%	58%

8.2.2. Equipment & Machinery

Under mentioned collection and transportation machinery is available with MC to handle the solid waste.

S.N	Equipment/machinery	Total available Nos.	In working Condition	Requiring Repairs
-----	---------------------	----------------------	----------------------	-------------------

1	Trolleys	4	4	4
2	Tractors	5	5	5
2	Container carrier	2	1	2
3	5.0 m3 containers	12	2	10
4	Front blade tractor	1	1	1
5	Front end loader	1	1	1
6	Water bowsers with tractor	2	2	2
7	Rikshah	22	22	0

8.2.3. Manpower Deployed

The manpower deployed for collection, transportation and disposal of the solid waste is given in the table below. As indicated by MC Officers, this manpower is not sufficient to serve the entire city at the given standards. Additional manpower required by the MC is also given here.

Slot	Sanctioned strength	Existing strength	Vacant slots	Manpower on Daily wages
Sanitary Workers	214	188	26	0
Vehicle Drivers	7	5	2	0
Supervisors	1	1	0	0
Sanitary Inspector	1	1	0	0
Other	52	51	1	0
Total	275	246	29	0

Reasons for poor service

- MC is facing shortage of vehicle drivers and other service staff.
- The equipment and machinery is neither efficient nor adequate to serve the entire city
- No landfill site is available for dumping of solid waste. Currently waste is being dumped in open spaces along railway line opposite Railway Station, near Mumtaz park, along GT road and basti Channan wali

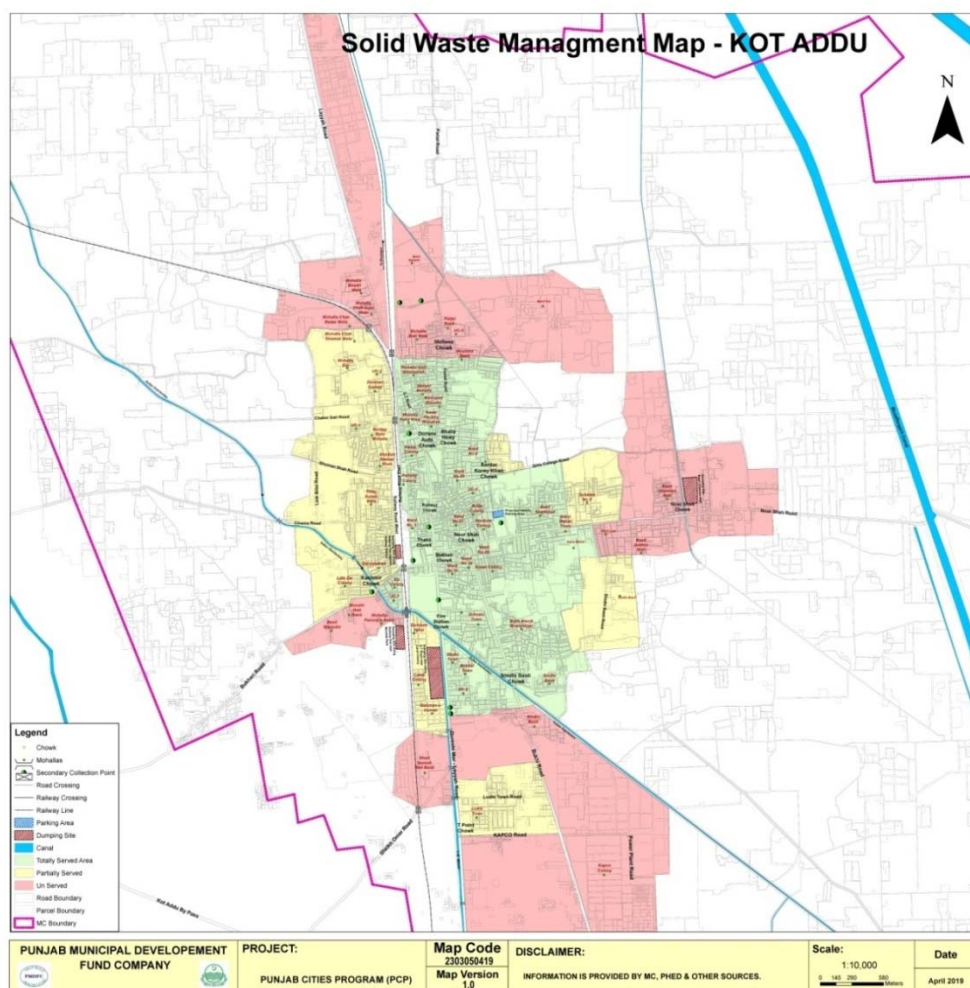
8.2.4. Coverage Detail

The entire city is not served with solid waste collection and disposal. 70% area of the city is fully served, 10% is partially served and 20% is un-served as marked on the map. In partially served areas service is rendered intermittently depending upon availability of manpower and transportation machinery. The detail of these areas is given below;

The entire city is not served with solid waste collection and disposal. 34% area of the city is fully served, 22% is partially served and 44% is un-served as marked on the map. In partially served areas service is rendered intermittently depending upon availability of manpower and transportation machinery.

a) Partially served areas

No regular service is rendered in the under mentioned areas. The main complaints are attended by sending the machinery & labor once or twice a week.



1- Sanima road	2- Alshams Colony	3- Tibba Karbala
4- Nooray wala	5- Bismillah Colony	6- Ghareeb Abad
7- Zia colony	8- Bhutta Colony	9- Dhup sari
10- 5-Marla Scheme	11- Khark wala	12- Khyban e faiz

13- Basti Naqad Abad	14- Madrsa Kashif ul aloom	15- Old sabzi mandi
16- Larr wala	17- Tableegi Markaz	18- Sindhi Basti
19- Madni town	20- Buzdar town	21- Lodhi town

b) Un-served areas

Under mentioned areas are still un-served;

20- Basti Bahadri	21- Mohallah Bahadri wala	22- Mohallah Chah Hoot wala
23- Pattal Basti	24- Mohallah Chah Badar wala	25- Mohallah Mari wala
26- Mollana Chowk	27- Basti Kat	28- Basti Chaman wali
29- Basti Godian wali	30- Basti Laar	31- Monshi wali basti
32- Basti Manjuthi	33- Mohallah Farooq e Azam	34- Ghari Quresh wali basti
35- Sindhi Basti	36- Kapco colony	

Solid waste management financials (million Rs)

Year	2015-16	2016-17	2017-18	2018-19	2019-20	Total for 5-Years
O&M Expenditure	81.973	42.680	62.189	76.919	89.044	355.805
Sanitation fee/month per house hold	0	0	0	0	0	0
Subsidy injected	81.973	42.680	62.189	76.919	89.044	355.805

8.3. Sewerage**8.3.1. Coverage**

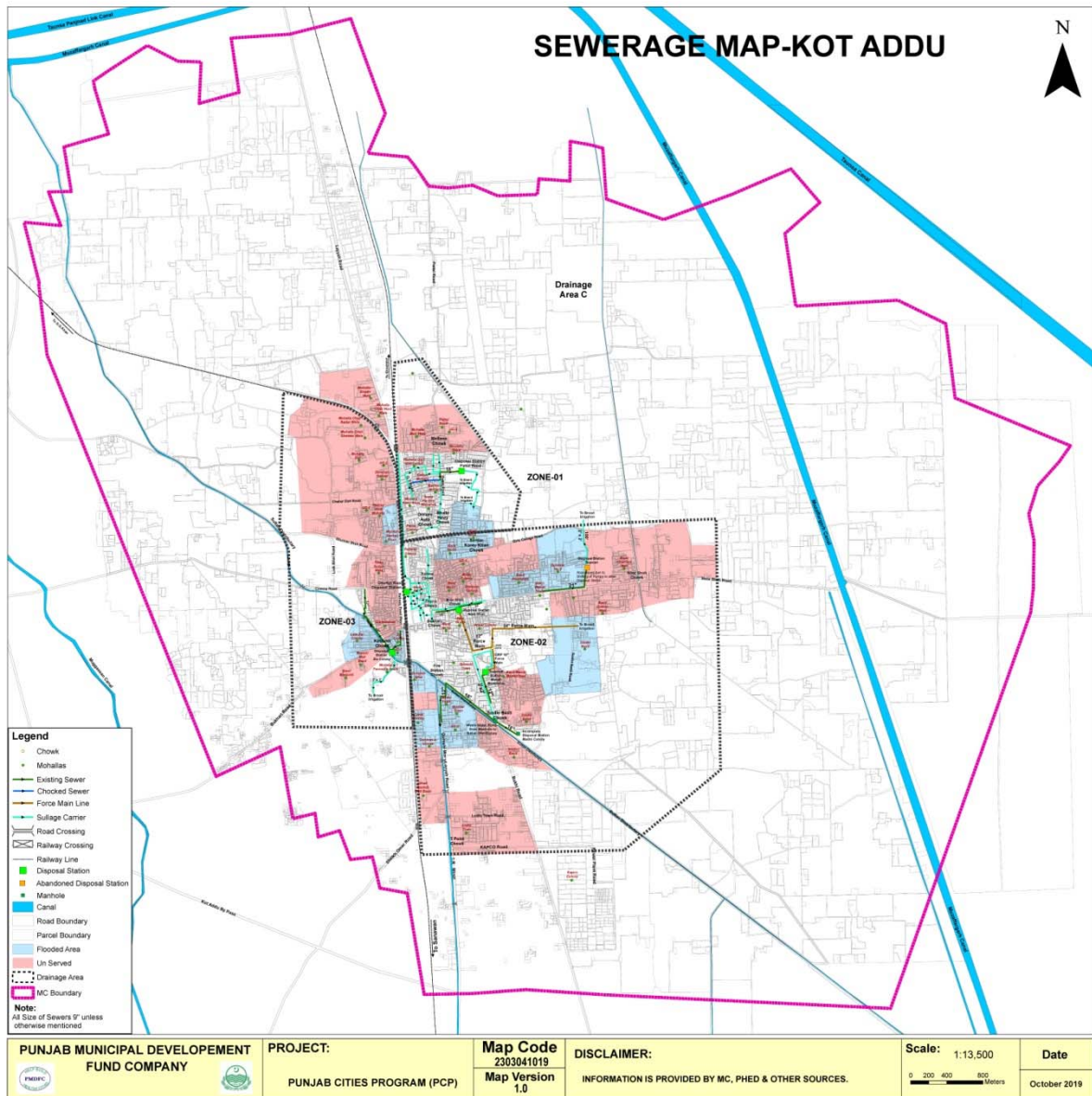
The Town has very less coverage of Sewerage System wherein only the main and branch sewers have been laid and the lateral sewers have been provided in very small area of the Town. The Town is mostly served by the surface drains discharging into the main and branch sewers.

The sewerage system is drained through four disposal stations which are in poor condition. Most of the streets and bazars are flooded with waste water and particularly the area along the railway line is always under waste water stagnation. Most of the waste water is being used for broad irrigation and some of it is being discharged in the Sultan Distributary passing through the Town.

8.3.2. Existing pumping / disposal stations

The length of old sewers is given below; these are approximate lengths and may vary if actually measured at site;

Approximate lengths of existing Sewers



Sewer dia. (inch)	9	12	15	18	21	24	27	Total length in Km
Length in Km	0	3.25	0.50	3.0	0.25	0	0	
Sewer dia (inch)	30	33	36	42	48	54	66	7 Km
Length in Km	0	0	0	0	0	0	0	

Un-served areas

The following areas of the city have not been provided with sewerage system as yet.

1- Dhupsari (Partly)	2- Basti Chananwali	3- Basti Gadion wali
4- Mandi Mawaishian	5-, Basti Naqad Abad (partly)	6- Mari wala
7- Ward No.7	8- Millat colony	9- Stadium colony
10- Tibba Sultan wala	11- Nooray wala Mohallah	12- Zeshan colony
13- Ghareeb Abad	14- Mohallah Gar	15- Chah Badar wala
16- Chah Shamaswala	17- Pattal basti	18- Maulana basti (partly)
19- Basti Maujuthi	20- Munshiwali basti	21- Gulshan Iqbal (partly)
22- Ghari Quraishi wali basti	23- Lodhi town	

Problems in the system and the requirements

Under mentioned repairs and replacement in the components of the existing sewerage systems are required for functioning of the system although provided in very small area of the Town.

Disposal/pumping stations (Repairs required in the civil structures)

Sr. No.	Location	Repair of Collecting tanks	Repair of screening chambers	Repair of pump houses
		NO'S	NO'S	NO'S
1	Pattal Disposal	3	1	2
2	Mandi Maweshi	2	1	1
3	Noor Shah	1	1	1
4	Zia Colony	1	1	1
5	Dupsari Disposal	1	1	1
6	Churkal road	1	0	New construction required
	Total	9	5	6

Pumping machinery

Location	No. of pumps	Discharge each (cusecs)	Motor BHP	Replacement of pumping units
				Nos.
Pattal Disposal	04	4.0	25	02
	01	2.5	15	-
Mandi Maweshi	02	4.0	25	01
	01	4.0	60	01
Noor Shah	02	2.5	15	-
	01	4.0	40	01
Zia Colony	02	4.0	40	01
	01	1.0	20	01
Churkal road	01	0.5	15	01
	01	0.25	10	-
Dupsari (abandoned)	02	2.5	15	-
Total Nos.				08

8.3.3. Sucker & jetting machines

01 No sucker and 01 No jetting machines are being used by MC to remove blockades and cleaning of sewers. The sucker & Jetting machine are quite old and requires repairs along with supply of pressure pipe for Jetting machine.

8.3.4. Tariff structure

The liquid waste user charges are not collected by MC Kot Addu. Liquid waste tariff has not been levied.

8.3.5. Man power deployed

The manpower deployed presently for operation & maintenance of the system against the total regular strength of 40 persons, is given below.

Pump operators	21
Drivers	2
Supervisors	1
Sewer men	8
helpers	2
Total	34

8.4. Streetlight

MC Kot Addu has street lights on major roads and Mohallahs. The ward wise street light detail in the Town is given below;

Ward No	Area	LED Bulb (30W)	Nos. Operational	Mounting of Lights
1	Mauza perhar sharqi shamali & janobi	15	8	On MEPCO pole
2	Chaker dari Road Gaman shaha Road	76	5	do
3	Cinema Road Mohala Gareeb Abad	82	4	do
4	Ferdous Seanema Road Gali Bilal Masjid	103	20	do
5	Mauza peer har Sharqi gali shafee kanoul	56	8	do
6	Shaha Jamal Road basti cheer waqiya wali	50	9	do
7	Mouhala lal begi kipkiou Road	20	5	do
8	Thana Road Douctor manzoo wali gali	62	9	do
9	Itfaq Colony magreeb GT Road	25	7	do
10	Gali chaki babu Kahlil qaber stan laru wala	30	10	do

11	Gali Nawaz Muhammad arain taiba Park	26	5	do
12	Gali Sulman Pathan wali fundi Mausqi Road	100	30	do
13	Gali Iaru wali Rehmat Colony	26	9	do
14	Chah kaly wala Mauzo talai Hadir	28	5	do
15	Girls College Road Municipal Stadium Road	30	10	do
16	Gali Doctor faiz gali Hafiz Barkat	30	6	do
17	Coucha Safer Abas Gali Masjid gulzar	26	10	do
18	Gali Abdul gani Masjid gulzar Hawala ftahir ul alum	40	12	do
19	Falahi bazar gali shawala lal huwali	32	10	do
20	Railway Road mashraqi shawala gali lal huwali	70	25	do
21	Gali kerpara wali faraq Road	52	15	do
22	Gali Nazeer khouja Doctor faiz gali	70	25	do
23	Moudarsa anwaz islam Girls College Road	265	150	do
28	Gali Capatan wali gali tika hayat	70	30	do
24	Shamali Rulway Bhatak Magrabi rulwey	62	20	do
35	Nala kaushan road Magrabi rulway road	20	-	do
26	Gali Mudarsa Anwar islam Nazeer khan gali	28	10	do
27	Nala Hazar Roa Nala kaushan Road	18	10	do
	Total	1512	467	do

8.4.1. Streetlights on Major roads:

Street light facility on main roads of the Town is given below;

Sr. #	Name of road/street	Type of lights	No. of Lights
1	Railway Road	Energy saver bulb	5
2	Thana Chowk to Noor Shah Chowk	LED bulb	7
3	Bukhari Road	LED bulb	80
4	Tibba karbala road	Energy saver bulb	16
5	GT Road from THQ Hospital Road to PSO Petrol Pump	Energy saver bulb	65
		Total	173

8.4.2. Ward wise detail of existing streetlights

7.1.1 Expenditure on streetlights

Under mentioned expenditure on the Operation & Maintenance of the existing street lights has been incurred by MC Kot Adu during the last 5 years. This includes the energy cost, manpower cost and cost of repairs and replacements.

(All figures in million Rs)

Year	2015-16	2016-17	2017-18	2018-19	2019-20	Total for 5 years
O&M Expenditures	5.017	2.09	9.09	5.117	4.037	25.351

9. Complaint Management

Municipal Committee Kot Addu has established a centralized complaint cell for complaints registration, its tracking and resolution. The primary objective of establishing complaint cell was to enhance MC's efficiency in addressing citizens' and building confidence of citizens.

The complaint cell has been provided with telephone line to facilitate the complaint registration over the phone without walking in to the office. Every complaint, whether received in writing or verbally, is recorded in the software by a designated complaint cell in charge. Each recorded complaint generates a unique number already printed on the complaint slip. The complainant also receives the complaint number for the follow up, if required. Once the complaint is resolved by the relevant staff, he returns his part of the complaint slip to the complaint cell with his remarks and the complaint cell in charge updates the status of complaint in the software accordingly. The complainant may inquire the status of his complaint at any time just by calling the complaint registration office with reference to his complaint number. This process ensures the registration and tracking of all the complaints, thus keeping MC staff accountable to the MC management as well as the citizens.

Complaints: Received Summary Year – 2019-20	
Sector	Complaints
Water Supply	0%
Sewerage and Drainage	3%
Streetlight	-
Solid waste	97%
Percentage Resolved	100%



10.MC Website

(www.mckotaddu.lgpunjab.org.pk)

Municipal Committee Kot Addu has also developed its website for dissemination of information for general public. The information contain all major categories of information for citizen's interest like information about the officers with their telephone numbers, budget detail, Development projects, news and events



11.MC Response to the Requests of Citizens under RTI Act 2013

No request received from any citizen during the current year

**SUMMARY OF RESPONSE TO CITIZENS REGARDING RTI REQUESTS
(2019-20)**

MC Section	No. of Requests Received	No. of Requests Attended	Average No. of Days/ Time span to Attend Request	No. of Requests Refused/ Not Fit for Sharing Information	No. of Requests Forwarded to Other Departments for Seeking Information	Total No. of Requests In Progress	Total No. of Requests Pending	Citizen's Satisfaction Feedback	Remarks
Chief Officer	x	x	x	x	x	x	x	x	x
MO (I&S)	x	x	x	x	x	x	x	x	x
MO (F)	x	x	x	x	x	x	x	x	x
MO (P)	x	x	x	x	x	x	x	x	x
MO (R)	x	x	x	x	x	x	x	x	x
Total	x	x	x	x	x	x	x	x	x

Section Name	Name of Post	BS	Vacancy Detail (Nos.)		
			Sanctioned	Filled	Vacant
Chariman Office	Chairman	Elected	1	0	1
	Junior Clerk	11	1	1	0
	Qasid	4	1	1	0
	Naib Qasid	1	1	1	0
	Sub Total		4	3	1
Vice Chariman Office	Vice Chairman	Elected	1	0	1
	Junior Clerk	11	1	1	0
	Naib Qasid	1	1	1	0
	Sub Total		3	2	1
Chief Officer Office	Chief Officer	17	1	1	0
	Legal Advisor	P-Time	1	1	0
	Head Clerk	16	1	0	1
	Assistant	16	1	0	1
	Senior Clerk	14	1	1	0
	Junior Clerk	11	4	4	0
	Asstt. Comp. Opp.	9	1	1	0
	Naib Qasid	1	6	5	1
	Chowkidar	1	2	2	0
	Sub Total		18	15	3
Municipal Office (Finance) Office	Municipal Officer (Finance)	17	1	1	0
	Accountant	15	1	1	0
	Tax Superintendent	17	1	1	0
	Senior Computer Operator	16	1	1	0
	Assistant Accountant	14	1	0	1
	Senior Octroi Clerk	14	14	14	0
	Senior Octroi inspector	14	1	0	1
	Head Cashair	13	1	1	0
	Tax Inspector	11	1	0	1
	Octroi Clerk	11	12	12	0
	Octroi Inspector	11	2	0	2
	Registry Clerk	11	1	1	0
	Junior Clerk	11	2	2	0

	Naib Qasid	1	7	5	2
	Sub Total		46	39	7
Municipal Office (Regulation) Office	Municipal Officer (Regulation)	17	1	1	0
	Head Clerk	16	1	1	0
	Encroachment Inspector	15	2	0	2
	Tehbazari Inspector	14	1	1	0
	License Clerk	11	1	1	0
	Junior Clerk	11	1	1	0
	Patwari	9	1	1	0
	Naib Qasid	1	9	9	0
	Naib Qasid	1	1	1	0
	Pound Keeper	1	1	1	0
	Sub Total		19	17	2
Municipal Officer (Palnning) Office	Municipal Officer (Planning)	17	1	1	0
	Building Inspector	11	1	0	1
	Head Clerk	16	1	1	0
	Sub Divisional Clerk	14	1	1	0
	Junior Clerk	11	1	1	0
	Naib Qasid	1	3	2	1
	Sub Total		8	6	2
Municipal Officer (Infrastructure) Office	Municipal Officer (Infrastructure)	17	1	1	0
	Sub Engineer	14	3	2	1
	Superintendent Slaughter House	P-Time	1	1	0
	Head Clerk	16	1	1	0
	Senior Computer Operator	16	1	1	0
	Accountant	15	2	2	0
	Senior Clerk	14	1	1	0
	Light Inspector	14	1	1	0
	Junior Clerk	11	2	2	0
	Water Rate Clerk	11	1	1	0
	Fire Station Incharge	10	1	1	0
	Sanitary Inspector	10	1	1	0
	Asstt. Sanitary Inspector	9	2	2	0

Tracer	9	1	1	0
Head Fireman	8	1	1	0
Head Electician	7	1	0	1
Fire Engine Operator	6	3	3	0
Work Mistary	5	1	1	0
Fireman	5	15	13	2
Liabrarian	5	1	1	0
Plumber	5	3	2	1
Electician	5	6	3	3
Daroga	5	9	9	0
Water Supply Operator	5	7	7	0
Driver	5	9	7	2
Auto Mech. Mistri	5	1	1	0
Puncture Mistri	5	1	1	0
Sanitary Supervisor	5	1	0	1
Sewearge Supervisor	5	1	0	1
Sewerage Operator	5	21	20	1
Sanitary Worker	2	1	1	0
Naib Qasid	1	5	4	1
Mali	1	12	8	4
Chowkidar	1	15	15	0
Baildar	1	4	2	2
Mali / Baildar	1	2	1	1
Helper Electician	1	2	2	0
Helper Driver	1	6	6	0
Cleaner	1	1	0	1
Helper Mistre	1	1	1	0
Mashki	1	17	13	4
Sanitary Worker / Nali wala	1	214	188	26
Rehri Ban	1	13	5	8
Sewerman	1	8	3	5
Sub Total		401	336	65
Total		499	418	81