

# **Checklist for Completion Certificate Application**

## **Work Completion Notice:**

- i. Application for Completion Certificate shall be submitted within one month of the completion of the work in writing;
- ii. In case of a multi-story building and building of public assembly, the application shall be submitted on BB-9 (Structure Stability Certificate for completion of the building) for completion of the work in accordance with the Building Bye-Laws and the approved building plan;
- iii. In the case of a non-multi-story building, the application shall be submitted on BB-15 for completion of the work in accordance with the Building Bye-Laws and the approved building plan;
- iv. In the case of a multi-story building, application for NOC from Civil Defense.
- v. Attested copy of sanctioned building plan
- vi. As built building plan