



E-Billing User Guide



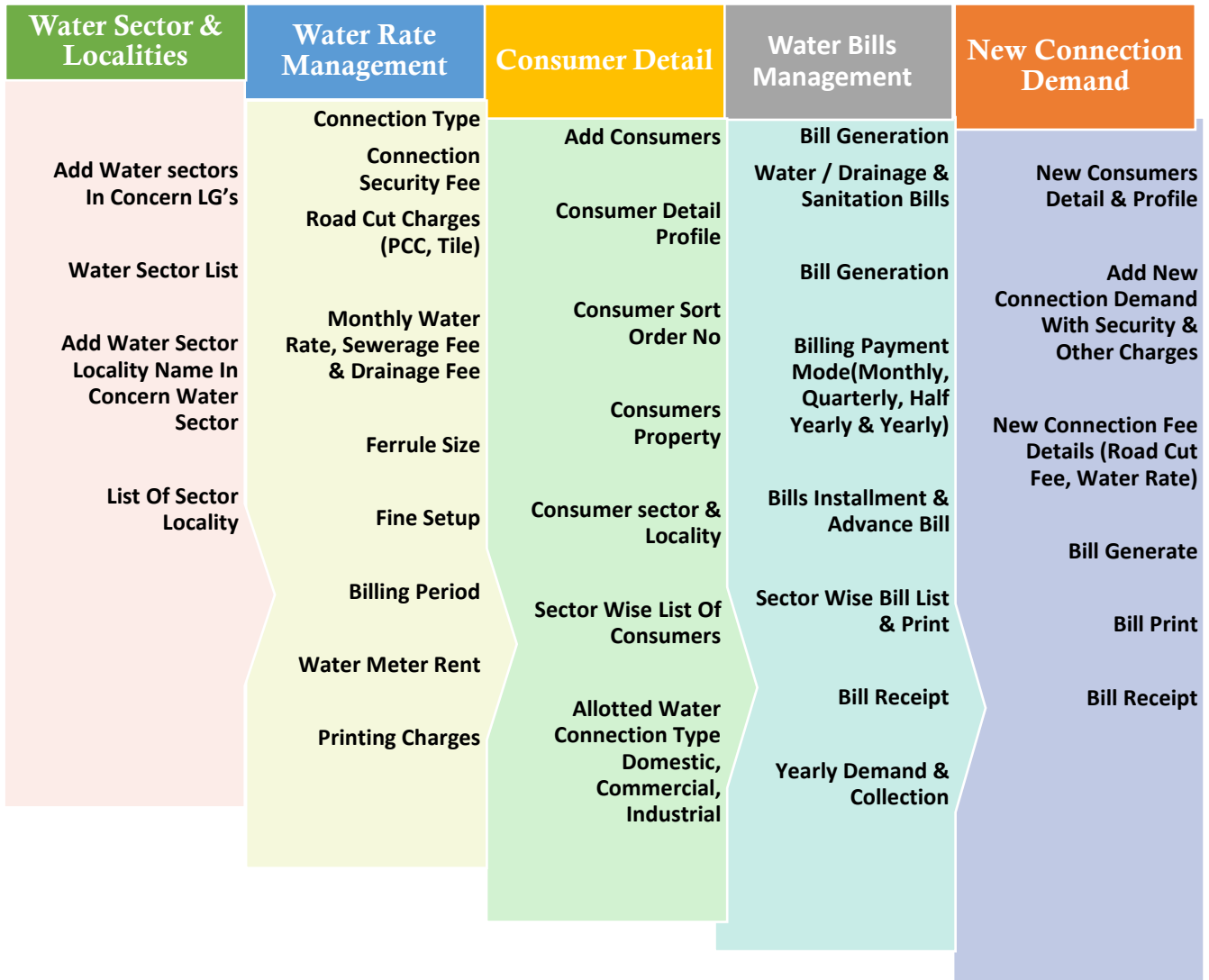
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E - Billing Management Information System Work Flow (WATER/DRAINAGE & SANITATION)



Section 1: Overview

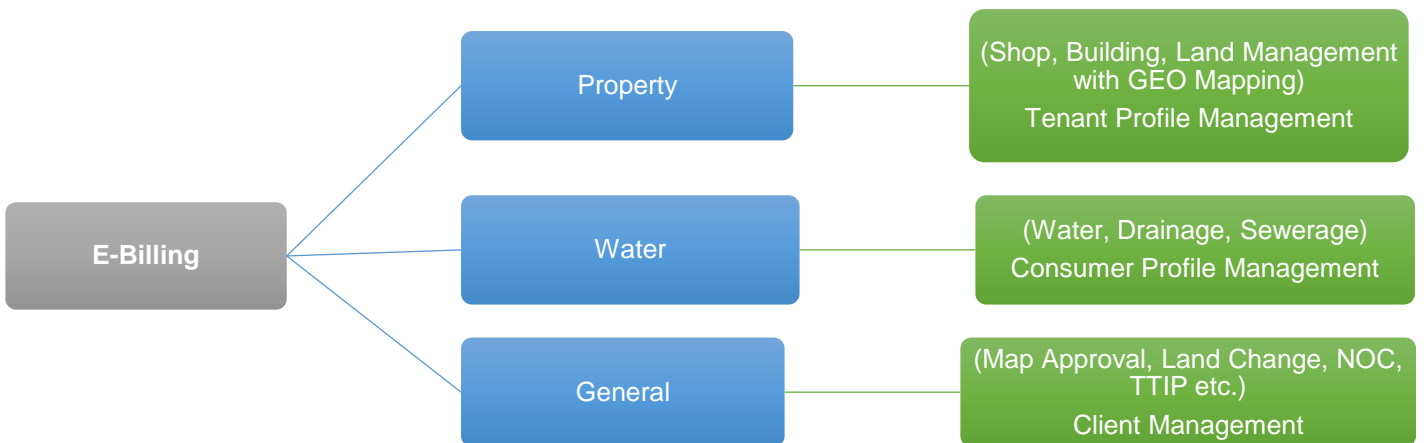
This guide will lead you through the steps of creating a bill using E-Billing Management System.

About this Guide

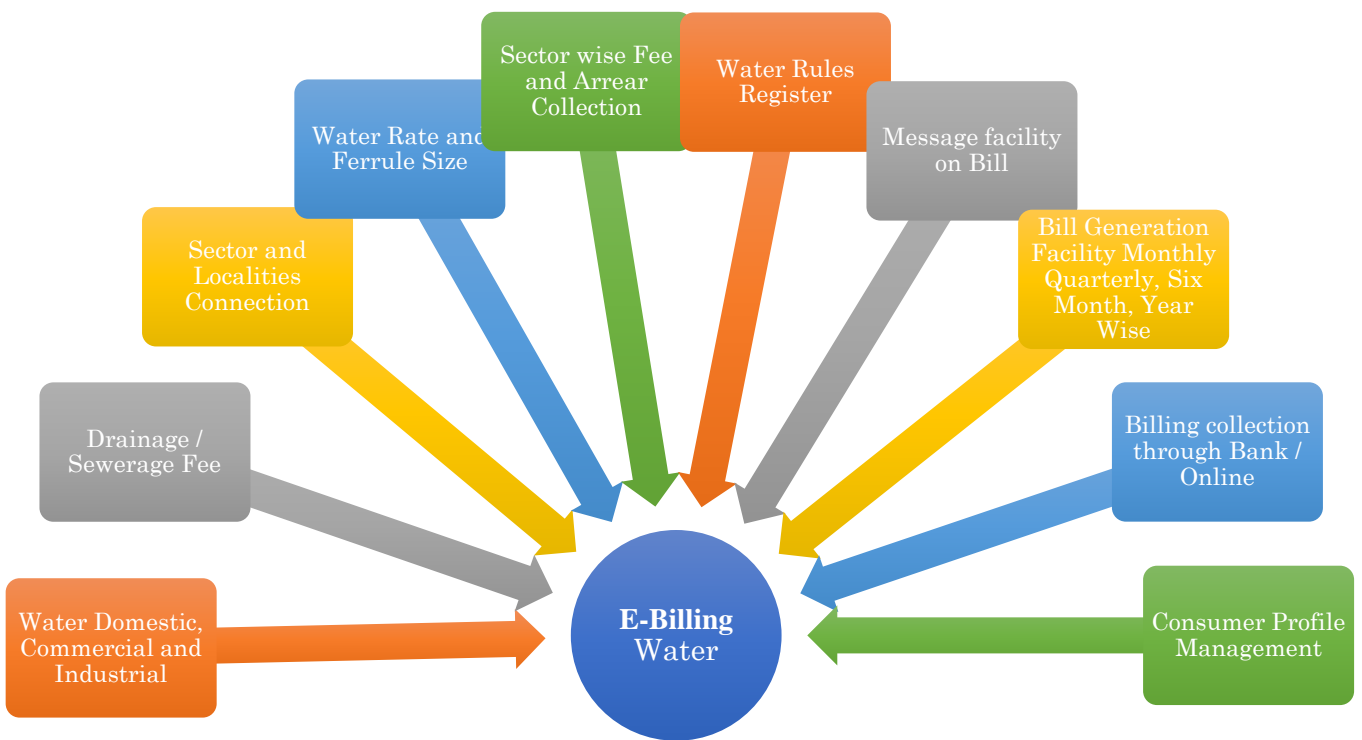
Figure 1: Advantages of E-Billing



Figure2: Types Of E-Billing



E-Billing Water Components



Login E-Billing

To login to E-Billing Management System use the below link in the address bar.

Login Through E-Mail

elgcd.punjab.gov.pk/admin

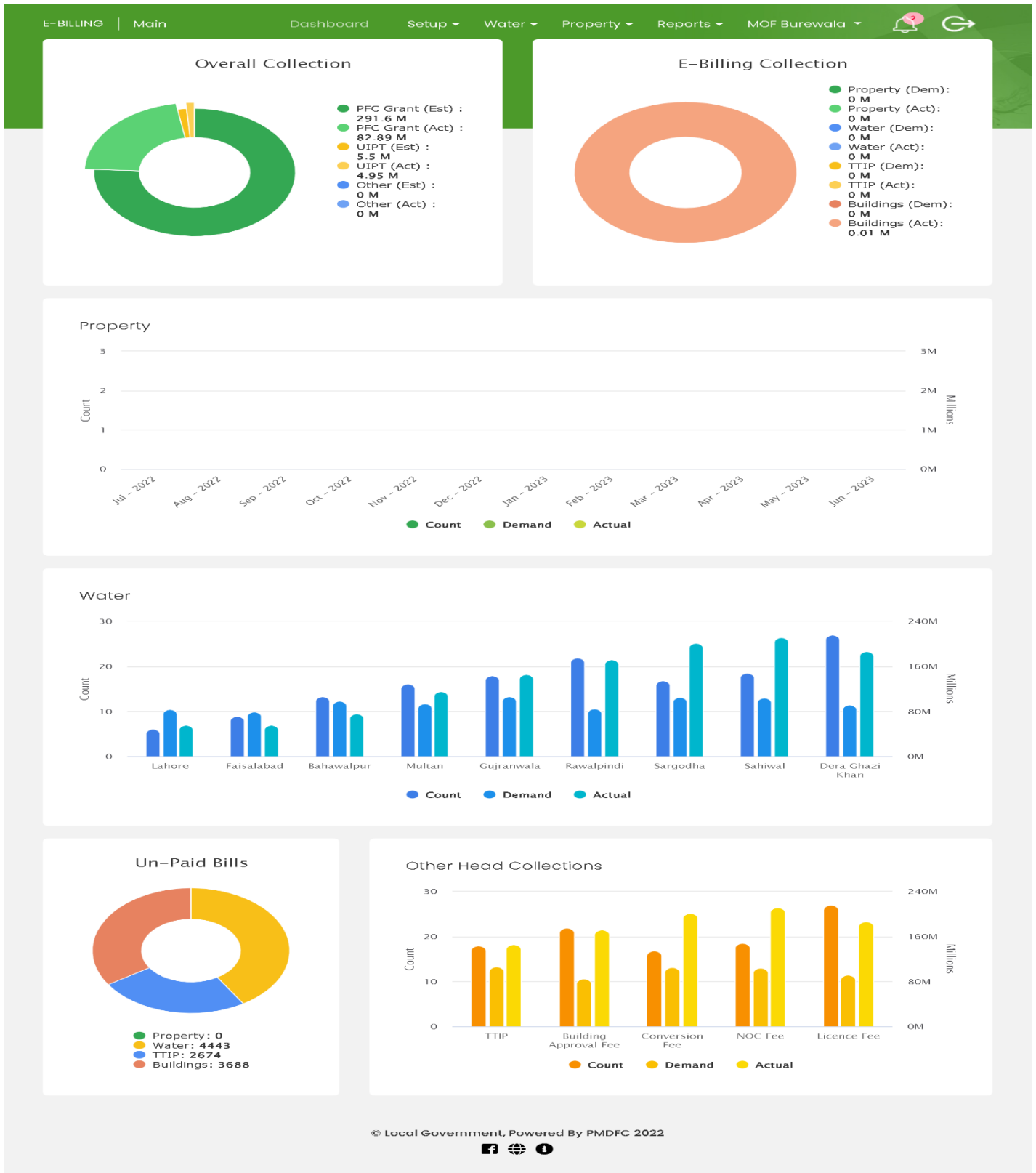
The screenshot shows the login interface for the LGCDD (Local Government & Community Development Department) E-Billing Management System. At the top center is the LGCDD logo. Below it, the text "LGCDD Local Government & Community Development Department" is displayed. A navigation bar contains two options: "Login" and "Email Based Login", with "Email Based Login" being the active selection. The form includes an "Email" field with the value "admin@pmdfc.org.pk" and a "Password" field with masked characters. A "SIGN IN" button is positioned below the password field. To the left of the button, there are links for "Forgot Password?" and "Not Registered? Sign up". Below the button is a "User Guide/Manuals" link. At the bottom, the footer contains the text "© Local Government, Powered By PITB 2022" and social media icons for Facebook, Twitter, and YouTube. On the right side of the page, there is a vertical sidebar with the text "PUBLIC TENDERS" and a magnifying glass icon.

login through CNIC

elgcd.punjab.gov.pk/login

The screenshot shows the login interface for the LGCDD (Local Government & Community Development Department) E-Billing Management System. At the top center is the LGCDD logo. Below it, the text "LGCDD Local Government & Community Development Department" is displayed. A navigation bar contains two options: "CNIC Based Login" and "Email", with "CNIC Based Login" being the active selection. The form includes a "CNIC" field with the value "11111111111111" and a "Password" field with masked characters. A "SIGN IN" button is positioned below the password field. To the left of the button, there are links for "Forgot Password?" and "Not Registered? Sign up". Below the button is a "User Guide/Manuals" link. At the bottom, the footer contains the text "© Local Government, Powered By PITB 2022" and social media icons for Facebook, Twitter, and YouTube. On the right side of the page, there is a vertical sidebar with the text "PUBLIC TENDERS" and a magnifying glass icon.

User Dashboard



Water E-Billing

Steps to add Water Information's.

Setup

1. Select Water
 - a. Add Water Sector
 - b. Sector Locality
 - c. Water Rate
 - d. Bill Message

The screenshot shows the 'Water Sector' setup form. The 'Sector Name' field contains 'Merzi Pura'. A dropdown menu is open, showing options for 'Water' and 'Property'. The 'Water' option is selected, and a sub-menu is open with options for 'Water Sector', 'Sector Locality', 'Water Rate', and 'Bill Message'. The 'Water Sector' option is highlighted. Below the form are 'Save' and 'Show S' buttons. Below the form is a table titled 'Water Sector List' with the following data:

SR	Code	Sector Name	Action
1	02	Merzi Pura	...
2	04	H Block	...

a. Water Sector

This screenshot is identical to the one above, showing the 'Water Sector' setup form with the 'Water Sector' option selected in the dropdown menu. The 'Sector Name' field contains 'Merzi Pura'. Below the form are 'Save' and 'Show S' buttons. Below the form is a table titled 'Water Sector List' with the following data:

SR	Code	Sector Name	Action
1	02	Merzi Pura	...
2	04	H Block	...

Edit Water Sector

Click on action button to Edit & Delete Water Sector
Click on Edit button to edit Sector Name.
Click on delete button to delete.

Water Sector

Sector Name

Merzi Pura

Save Show Sectors

Water Sector List

SR	Code	Sector Name	Action
1	02	Merzi Pura	...
2	04	H Block	...

Edit Delete

Change Water Sector Name

Water Sector

Sector Name

Merzi Pura

Water Sector List

SR	Code	Sector Name	Action
1	02	Merzi Pura	...
2	04	H Block	...

Edit Sector

Code *

02

Name *

Merzi Pura

Close Save

b. Sector Locality

Sector Locality

Sector *
02 - Merzi Pura

Locality Name

Save Show Localities

Water Locality List

SR	Code	Sector	Locality Name	Action
1	01	Merzi Pura	Marzi Pura	...

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Edit
Delete

Edit Sector Locality

- Click on action button to edit & delete Sector Locality
- Click on edit button to edit Sector Locality
- Click on delete button to delete sector locality
- To show total localities click on show locality button

Edit Locality

Sector *
02 - Merzi Pura



Code *
01

Name *
Marzi Pura

Close Save

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c. Water Rate

E-BILLING | Main Dashboard Setup ▾ Water ▾ Property ▾ Reports ▾ MOF Burewala ▾  

Rate Setup

Connection Type* Water Rate Title

Water Sector
Property ▾ Sector/ Locality
Water Rate

Connection Fee Security Form /File Charges Road Cut Cha (Tile) B'll Message Charges Other Fee


Monthly Water Rate* Monthly Sewerage Fee Monthly Drainage Fee

Fine Mode* Rupees Percentage Fine* Printing / Processing Fee Billing Period*

Water Meter* Meter Rent Water Unit Minimum Water Bill Effective Date*

Save Rate

Sr #	Connection Type	Rate Title	Total Connections	Billing Period	Connection Fee (Rs.)	Security (Rs.)	Form Fee (Rs.)	Road Cut (Tile) (Rs.)	Road Cut (PCC) (Rs.)	Other Charges (Rs.)	Water Rate (Rs.)
1	Water Commercial 3/4	Water Commercial 3/4	3	Quarterly	-	400	50	225	225	-	360
2	Water Commercial 1/2	Water Commercial 1/2	52	Quarterly	-	500	100	225	225	-	750
3	Water Domestic 1/2	Water Domestic 1/2	8656	Quarterly	-	500	100	225	225	-	300
4	Water Rate Domestic 3/4	Water Rate Domestic 3/4	165	Quarterly	-	500	100	225	225	-	450
5	Water Domestic 1/2	Water 1/2 Connection New	-	Quarterly	-	400	50	225	225	-	210
6	Water Domestic 1/4	Water 1/4 Connection New	-	Quarterly	-	400	50	225	225	-	300
7	Water Commercial 3/4	Water Commercial 3/4 Monthly	-	Monthly	-	400	50	225	225	-	120
8	Water Domestic 1/2	Water Domestic 1/2 Monthly	-	Monthly	-	400	50	225	225	-	70
9	Water Domestic 1/4	Water Domestic 1/4	-	Quarterly	-	400	50	225	225	-	300
10	Water Domestic 1/4	WATER RATE DOMESTIC 1/4	-	Quarterly	200	400	50	225	225	100	300

Items per page: 10 1 - 10 of 17 

- Click on water Rate
- Select Connection Type
- Water Rate Title
- Connection Fee
- Security
- Form/File Charges
- Road Cut Charges
- Other Fee
- Monthly Water Rate
- Monthly Sewerage Fee
- Monthly Drainage Fee
- Fine Mode
- Rupees
- Percentage
- Add Fine
- Printing/Processing Fee
- Billing Period
- Quarterly
- Monthly
- Yearly
- Water Meter
- Fill Given Requirements
- Click on Save Rate



Edit Water Rate

- Click on Action button to edit Water Rate

Water Meter * Meter Rent Water Unit Minimum Water Bill Effective Date *

Save Rate

Road Cut (PCC) (Rs.)	Other Charges (Rs.)	Water Rate (Rs.) ↑	Fine	Sewerage (Rs.)	Drainage (Rs.)	Printing Fee (Rs.)	Meter Rent (Rs.)	Water Units	Minimum Water Fee (Rs.)	Effective Date	Status ↓	Status Date	Actions
225	-	360	10 %	50	-	10	-	-	-	01/07/2019	Active	12/09/2019	...
225	-	750	10 %	125	-	10	-	-	-	03/08/2021	Active		Edit
225	-	300	10 %	125	-	10	-	-	-	03/08/2021	Active	04/01/2022	...

d. Water Bill Message

E-BILLING | Main Dashboard Setup Water Property Reports MOF Burewala

Water Bill Message Setup

Message * (Max. Characters: 250 and Max Line: 5)

This field is required

Attachment

Max Size: (250 X 200)

Save **Reset**

Sr #	Account No	Message	Attachment	Status ↓
1	6580107076100040	THE BANK OF PUNJAB VEHARI BAZAR BUREWALA	-	Active
2	6580107076100040	-	-	In-Active
3	6580107076100040	-	-	In-Active
4	6580107076100040	Kindly Pay Your Bill Timely	-	In-Active
5	6580107076100040	Kindly Pay Your Bill Timely	-	In-Active
6	6580107076100040	Kindly Pay Your Bill In Due Date At THE BANK OF PUNJAB VEHARI BAZAR BUREWALA.	-	In-Active
7	6620200330100054	Kindly Pay Your Bill In Due Date At THE BANK OF PUNJAB VEHARI BAZAR BUREWALA.	-	In-Active
8	6580107076100040	-	-	In-Active
9	6510099752100092	-	-	In-Active
10	-	THE BANK OF PUNJAB VEHARI BAZAR	-	In-Active

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E- Billing Water

Steps:

- a. Consumer
- b. Bills
- c. New Connection Bill
- d. Arrears Update

a. Add Consumer

- Open Add Consumer Form by clicking Water<Consumer>Add Consumer
- Fill Following Requirements
 - **Connection Details will be open after selection of Sector & Locality**
 - Connection Type (e.g., Water Domestic 1/2)
 - Connection Rate
 - Old & New Connection Number (User Can change old & new connection Number)
 - Water Arrears, Sewerage and Sanitation Arrears
 - Connection Status (Regular Connection, New Demand, closed etc.) **If Connection status new demand then demand will be generated separately with first bill print**
- Click on Save Button

E-BILLING | Main Dashboard Setup Water Property Reports MOF Burewala

Add New Consumer / Connection

Name* Alf Father / Husband Name* Hassan

Address* Abc

Property No.* 123 House Size (Area)* 20 Sector* 02 - Merzi Pura Locality* 01 - Marzi Pura

Connection Details

Connection Type* Water Domestic 1/2 Connection Rate* Water Domestic 1/2 (Rate W-300, D-0, S-125)

OLD Connection No.* 0900123 New Connection Number* 02017384 Water Arrears* 100 Sewerage/Sanitation Arrears* 100

Connection Date* 02/11/2022 Connection Status* Open Connection Status Date* 02/11/2022 New Connection* No Water Meter* No

Save

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Consumer List

- Open Consumer List Form
- Click on List Consumer Button to show consumer List

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Dashboard Setup Water Property Reports MOF Burewala

Consumer List

Sector
02 - Merzi Pura

Locality
01 - Marzi Pura

Consumer Status
Active

Connection Status
Open

List Consumer

Edit Consumer List

- User Can Edit Consumer List by Clicking Action Button.
- Consumer list facilitate User with Search By option
- Using Search by Option User Can Filter List of consumers.

List Consumer

Search By Search

Sr #	Consumer Name	F/H Name	Sector	Locality	Address	Rate Type	Connection No. ↓	Old Connection No.	Connection Date	Status	Actions
1	RASHID IMRAN	KHUSHI MUHAMMAD.	Merzi Pura	Marzi Pura	MARZI/PORA GALLI NO 1/4	Water Domestic 1/2	02017383	159	14/09/2021	Open	...
2	Ali Muhammad	Zafar Ali	Merzi Pura	Marzi Pura	Street No 3 Khalid Town	Water Domestic 1/2	02017382	183	05/11/2019	Open	...
3	MUHAMMAD IJAZ AHMAD	MUHAMMAD HUSSAIN	Merzi Pura	Marzi Pura	MARZI PURRA YOUSAF BLOCK GALLI NO 5	Water Domestic 1/2	02017381	4	16/02/2021	Open	...

Water Bills

User can access following options in Water Bills.

- a. Bill Generate
- b. Bill List
- c. Bill Receipt
- d. Bills Due Date
- e. Miscellaneous Bill
- f. Bill Print

The screenshot shows the 'Water Bill Generate' form in a web application. The form has a green header with navigation links: E-BILLING | Main, Dashboard, Setup, Water, Property, Reports, MOF Burewala. The form fields include: Calendar Year* (dropdown), Billing Period* (dropdown), Sector* (dropdown), and Bill Due Date* (text input). A 'Bill Generate' button is at the bottom. A dropdown menu is open over the 'Water' link, showing options: Consumer, Bills, New Connection Bill, and Arrears Update. A secondary dropdown menu is open over the 'Bills' link, showing options: Bill Generate, Bill List, Bill Receipt, Bills Due Date, Miscellaneous Bill, and Bill Prints. The footer contains copyright information: © Local Government, Powered By PMDFC 2022, and social media icons.

a. Bill Generate

- Open Water Bill Generate form
- Select Calendar Year
- Billing Period (e.g., Quarterly, Monthly, Yearly)
- Billing Duration
- Select Sector
- Bill Due Date
- Click on bill generate
- After Click bill generate option notification will be appeared in bell icon.

The screenshot shows the 'Water Bill Generate' form with the following values: Calendar Year* (Year 2022-2023), Billing Period* (Quarterly), Billing Duration* (Quarter 2. 01/10/2022 - 31/12/2022), Sector* (02 - Merzi Pura), and Bill Due Date* (02/11/2022). The 'Bill Generate' button is visible. A notification icon (bell) in the top right corner has a red circle with the number '3' next to it, indicating three notifications. A blue arrow points from the text 'After Click bill generate option notification will be appeared in bell icon.' to the notification icon. The footer contains copyright information: © Local Government, Powered By PMDFC 2022, and social media icons.

b. Bill List

- Open Bill List form
- Select Calendar Year
- Billing Period
- Billing Duration
- Select Sector, Locality and Status (Paid, Unpaid)
- Click on List Bill

E-BILLING | Main Dashboard Setup Water Property Reports MOF MOF

Water Bill List

Calendar Year* Billing Period* Billing Duration*

Sector Locality Status

List Bill

Search By Search

Locality	Consumer Name	F/H Name	Connection No.	Old Connection No.	Arrears	Water Fee	Total Bill	Fine	After Due Date	Due Date	Status	Actions	Print
Bilal Ganj	Muhammad Bashir	Bahawal Khan	08110241	239	0	1,784	1,784	0	1,784	07/07/2022	Un-Paid	...	3 Layers / 4 Layers
Bilal Ganj	Muhammad Bashir	Bahawal Khan	08110241	239	0	1,784	1,784	0	1,784	25/08/2022	Un-Paid	...	3 Layers / 4 Layers
Bilal Ganj	Muhammad Bashir	Bahawal Khan	08110241	239	0	1,784	1,784	0	1,784	26/09/2022	Un-Paid	...	3 Layers / 4 Layers

Items per page: 10 1 - 3 of 3

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Edit Bill List

- Click on action button to edit bill list
- User can print 3 layers/4 layers single bill.

List Bill

Search By Search

Bill type	Sector	Locality	Consumer Name	F/H Name	Connection No.	Old Connection No.	Arrears	Water Fee	Total Bill	Fine	After Due Date	Due Date	Status	Actions	Print
egular	Registor No.7	Moh Charh	Shahida Perveen	Bashir Ahmad Rajput	07070626	1566	3,970	480	4,465	50	4,515	18/08/2022	Un-Paid	...	3 Layers / 4 Layers
egular	Registor No.7	Moh Charh	Manzoor Hussain	Hussain Bukhs	07070558	1497	15,340	480	15,835	50	15,885	18/08/2022	Ur	...	3 Layers / 4 Layers
egular	Registor No.7	Moh Charh	Peer Muhammad Ashraf	Muhammad Murad	07070202	1137	2,050	480	2,545	50	2,595	18/08/2022	Un-Paid	...	3 Layers / 4 Layers

Edit

Cancel

Edit Water Bill Information

User Can Edit Water Bill information by clicking Edit Bill List option

Following options are edit by users:

- Water Arrears
- Water Rent
- Bill Fine
- Sanitation
- Drainage
- Misc. Fee
- Click on Save Change.

Edit Water Bill Information ✕

Sector	Locality	Connection No	
Registrar No.7	Moh Charh	07070626	
Consumer Name	Bill Type	Bill Period	
Shahida Perveen	Regular	01/07/2022 - 30/09/2022	
Water Arrears*	Water Rent*		
3,970.00	480.00		
Bill Fine*	Sanitation*	Drainage*	Misc. Fee*
50	0	0	15
Total Bill	Due Date *		
4,465	18/08/2022		

Close Save changes

3-layer Water Bill Print



Municipal Committee Kamalia Water & Sanitation Bill - Regular



Type:	Water Domestic 1/4	Connection No.	07070626	Old Conn.	1566
Name:	Shahida Perveen			CNIC	0
F/H Name	Bashir Ahmad Rajput			Order#	7
Sector:	Registrar No.7	Locality	Moh Charh		
Address:	Moh Chrah near Park Turbin				
Bill No	1968339	Connection Date	01/05/2018	Bill Period	Jul 22 - Sep 22
Water Rate	480	Sanitation	0	Drainage	0
Arrears	3970			Misc. Fee	15
				Due Date	18/08/2022
Total Bill (within due Date)	Rs. 4465	Late Fee	50	Total Bill (After due Date)	Rs. 4515

Account History

Bill Date	Demand / Received	Receive Date
01/01/2022	3,375 / 0	
01/04/2022	3,920 / 0	



Note

6510128271800057 (General Fund Account)
MC Kamalia Bank of Punjab

نوٹ: مذکورہ بل دورانیہ Billing Period ختم ہونے پر کالعدم قرار پائے گا۔ بل جمع کروانے کی صورت میں قابل قبول نہیں ہوگا۔



Water & Sanitation Bill - Regular (Office Copy)

Billing Period 01/07/2022 TO 30/09/2022

Bank A/C No. 6510128271800057 (General Fund) BOP KAMALIA
(0104)

Sector: Registrar No.7 - Moh Charh

Bill No	1968339	Conn. No.	07070626	Old Conn. No.	1566	Receiving Sign/Stamp
Name	Shahida Perveen					
Water Rate	480	Arrears	3970	Sanitation	0	
Drainage	0	Misc. Fee	15	Due Date	18/08/2022	
Total Bill (within due Date)	Rs. 4465	Total Bill (After due Date)	Rs.4515			



Water & Sanitation Bill - Regular (Bank Copy)

Billing Period 01/07/2022 TO 30/09/2022

Bank A/C No. 6510128271800057 (General Fund) BOP KAMALIA (0104)

Sector: Registrar No.7 - Moh Charh

Bill No	1968339	Conn. No.	07070626	Old Conn. No.	1566	Receiving Sign/Stamp
Name	Shahida Perveen					
Water Rate	480	Arrears	3970	Sanitation	0	
Drainage	0	Misc. Fee	15	Due Date	18/08/2022	
Total Bill (within due Date)	Rs. 4465	Total Bill (After due Date)	Rs.4515			

4-Layer Water Bill Print



Municipal Committee Kamalia Water & Sanitation Bill - Regular



Type:	Water Domestic 1/4	Connection No.	07070626	Old Conn.	1566
Name:	Shahida Perveen			CNIC	0
F/H Name	Bashir Ahmad Rajput			Order#	7
Sector:	Registor No.7	Locality	Moh Charh		
Address:	Moh Chrah near Park Turbin				
Bill No	1968339	Connection Date	01/05/2018	Bill Period	Jul 22 - Sep 22
Water Rate	480	Sanitation	0	Drainage	0
Arrears	3970			Misc. Fee	15
				Due Date	18/08/2022
Total Bill (within due Date)		Rs. 4465	Late Fee	50	Total Bill (After due Date)
					Rs. 4515

Account History

Bill Date	Demand / Received	Receive Date
01/01/2022	3,375 / 0	
01/04/2022	3,920 / 0	



Note

6510128271800057 (General Fund Account)
MC Kamalia Bank of Punjab

نوٹ: مزکورہ بل دورانیہ Billing Period ختم ہونے پر کالعدم قرار پائے گا۔ بل جمع کروانے کی صورت میں قابل قبول نہیں ہوگا۔



Water & Sanitation Bill - Regular (Office Copy)

Billing Period 01/07/2022 TO 30/09/2022

Bank A/C No. 6510128271800057 (General Fund) BOP KAMALIA (0104)

Sector: Registor No.7 - Moh Charh

Bill No	1968339	Conn. No.	07070626	Old Conn. No.	1566	Receiving Sign/Stamp
Name	Shahida Perveen					
Water Rate	480	Arrears	3970	Sanitation	0	
Drainage	0	Misc. Fee	15	Due Date	18/08/2022	
Total Bill (within due Date)		Rs. 4465	Total Bill (After due Date)		Rs.4515	



Water & Sanitation Bill - Regular (Computer Section Copy)

Billing Period 01/07/2022 TO 30/09/2022

Bank A/C No. 6510128271800057 (General Fund) BOP KAMALIA (0104)

Sector: Registor No.7 - Moh Charh

Bill No	1968339	Conn. No.	07070626	Old Conn. No.	1566	Receiving Sign/Stamp
Name	Shahida Perveen					
Water Rate	480	Arrears	3970	Sanitation	0	
Drainage	0	Misc. Fee	15	Due Date	18/08/2022	
Total Bill (within due Date)		Rs. 4465	Total Bill (After due Date)		Rs.4515	



Water & Sanitation Bill - Regular (Bank Copy)

Billing Period 01/07/2022 TO 30/09/2022

Bank A/C No. 6510128271800057 (General Fund) BOP KAMALIA (0104)

Sector: Registor No.7 - Moh Charh

Bill No	1968339	Conn. No.	07070626	Old Conn. No.	1566	Receiving Sign/Stamp
Name	Shahida Perveen					
Water Rate	480	Arrears	3970	Sanitation	0	
Drainage	0	Misc. Fee	15	Due Date	18/08/2022	
Total Bill (within due Date)		Rs. 4465	Total Bill (After due Date)		Rs.4515	

c. Bill Receipt

- Open Bill Receipt form
- Enter Water Bill No
- Click on Show Bill
- Add Receipt Date
- Total Received Amount
- Click on Save button
- User can receipt one bill multiple time.

E-BILLING | Main
Dashboard Setup Water Property Reports MOF MOF

Water Sanitation Bill Receipt

Water Bill No *

Show Bill

Water/Sanitation Bill Detail

Bill Number / Period	2080981 / 01/10/2022 - 31/12/2022
Sector	Registrar No.7
Consumer Name	Habib Ul Rehman S/O - Chanon Din Araein
NEW Connection No.	07070638
OLD Connection No.	1578
Bill Status	UN-PAID

Bill Arrears	Water Fee	Sanitation	Misc Fee	Total Bill	Fine	After Due Date	Due Date	Receipt Date	Total Received
0	6,300	0	0	6,300	0	6,300	30/12/2022	02/11/2022	6,300

Save

Bill Receipt List

SR.	Arrears	Rent	Fine	Total Bill	Total Received	Received Date	Added Date	Action
No Result								

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d. Bill Due Date

User can Update Water Bill due date locality-wise

- Select Calendar Year
- Billing Period
- Billing Duration
- Select Sector
- Select Locality
- Update Bill Due Date
- Click on Update Button

Water Bill Due Date Update

Calendar Year*
Year 2022-2023

Billing Period*
Quarterly

Billing Duration*
Quarter 2. 01/10/2022 - 31/12/2022

Sector*
07 - Registor No.7

Locality*
07 - Moh Charh

Bill Due Date*
09/11/2022



Update

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e. Miscellaneous Bill

Advance Miscellaneous Water Bill Generate

- Select Billing Type (Advance)
- Billing Period
- Calendar Year
- Billing Duration
- Search By (Connection Number, Bill Number)
- Enter Connection or Bill Number
- Click on Show Detail
- Enter Advance Bill Amount
- Click on Generate Bill

E-BILLING | Main Dashboard Setup Water Property Reports MOF MOF  

Miscellaneous Water Bill Generate

Billing Type* Billing Period* Calendar Year* Billing Duration*




Search By* Search Text*

Water Consumer Details	
Water Connection No	09010001
Sector	Register No.9
Consumer Name	Muhammad Jovoid
Consumer F/H Name	Khushi Muhammad Aroein
Connection Status	Open
Total Arrears	Rs. 3300.00/-

New Bill Details

Bill Start Date* Bill End Date* Bill Due Date* Advance Bill Amount*



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Instalment Miscellaneous Water Bill Generate

E-Billing also provide installment bill option

- Select Billing Type
- Billing Period
- Calendar Year
- Billing Duration
- Select Search By (Connection Number, Bill Number)
- Enter Bill or Connection number in Search Text
- Click on Show Detail
- Select No. of Instalment (one, two, three etc.)
- Enter Due Date of Instalment
- Click on Instalment Generate Bill

E-BILLING | Main Dashboard Setup Water Property Reports M/OF M/OF  

Miscellaneous Water Bill Generate

Billing Type* Billing Period* Calendar Year* Billing Duration*

Search By* Search Text*

[Show Detail](#)


Water Consumer Details			
Billing Period	01/10/2022 - 31/12/2022	Arrears	Rs. 5,470
Bill Number	2080996	Water Fee	Rs. 480
Sector	Registor No.7	Total Bill	Rs. 5,965
Consumer Name	Fida Hussain	Fine	Rs. 50
Consumer F/H Name	Muhammad Luqman Bhatti	After Due Date	Rs. 6,015
Connection No.	07070654	Due Date	30/12/2022

New Bill Details

No. of Installments * Total Bill Amount Installment Amount

Due Date 1* Due Date 2* Due Date 3*

[Generate Bill](#)

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f. Bill Print

- Open Water Bill Print form
- Select Connection Type
- Select Calendar Year
- Billing Period
- Billing Duration
- Select Sector
- Select Locality
- Select Print Layers (3-layers, 4 Layers)
- Select Sort by (Connection Number, Bill Number etc.)
- Click on Bill Print button, print bill shown in bell icon
- Click on Show list button to show Bills.

E-BILLING | Main Dashboard Setup Water Property Reports MOF MOF

Water Print Bills

Connection Type* Water Domestic 1/4

Calendar Year* Year 2022-2023

Billing Period* Quarterly

Billing Duration* Quarter 2. 01/10/2022 - 31/12/2022

Sector 04 - Register No.4

Locality 05 - Islam Pura

Print Layers* Print 3 Layers

Sort By* Connection Number

Show List Bill Print

Sr #	Year	Billing Period ↑	Billing Duration	Connection Type	Sector	Locality	Url
1	Year 2022-2023	Quarterly	Quarter 2. 01/10/2022 - 31/12/2022	Water Domestic 1/4	Register No.4	Islam Pura	View

Items per page: 10 1 - 1 of 1

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New Connection Bill Generate & Print

E-BILLING | Main
Dashboard Setup Water Property Reports MOF MOF

New Water Connection Bill

Sector*

Connection No *

Bill Generate & Print

Consumer Details

<p>Sector <input type="text"/></p>	<p>Locality <input type="text"/></p>	<p>Name <input type="text"/></p>	<p>Father / Husband Name <input type="text"/></p>
<p>Address <input type="text"/></p>	<p>CNIC No. <input type="text"/></p>	<p>Water Connection Type <input type="text"/></p>	<p>Connection Date <input type="text"/></p>

Water Connection Fee Details

<p>New Connection Fee * <input type="text"/></p>	<p>Security <input type="text"/></p>	<p>Water Rate (Per Quarter) <input type="text"/></p>	<p>Fine (Per Quarter) <input type="text"/></p>
<p>Form /File Charges <input type="text"/></p>	<p>Other Fee <input type="text"/></p>	<p>Road Cut Charges (Tile) <input type="text"/></p>	<p>Road Cut Charges (PCC) <input type="text"/></p>
<p>Road Cut Type * <input type="text" value="Select Road Cut Type"/></p>	<p>Road Cut Measurement (Sq. ft.) <input type="text"/></p>	<p>Road Cut Fee <input type="text" value="0"/></p>	

From

To

<p>From Calendar Year* <input type="text" value="Select Calendar Year"/></p>	<p>From Billing Quarter* <input type="text" value="Select Billing Quarter"/></p>	<p>To Calendar Year* <input type="text" value="Select Calendar Year"/></p>	<p>To Billing Quarter * <input type="text" value="Select Billing Quarter"/></p>
--	--	--	---

<p>Ist Quarter Charges * <input type="text" value="Select Ist Quarter Charges"/></p>	<p>Advance Bill Quarters <input type="text" value="0"/></p>	<p>Advance Water Fee <input type="text" value="0"/></p>	<p>Water Bill <input type="text" value="0"/></p>	<p>Concession <input type="text"/></p>
--	---	---	--	--

<p>Bill Due Date* <input type="text"/></p>	<p>Total Water Bill <input type="text" value="0"/></p>
--	--

Generate Bill

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Arrear Update Save Arrear Update

E-BILLING | Main

Dashboard Setup Water Property Reports MOF MOF  

Water Arrears Update

Sector: Locality: Consumer Status: Connection Status:

[List Connections](#) [Print](#)

Search By Search

Total Arrears : **Rs. 3,288,605** 

Sr #	Connection No. ↑	Consumer Name	F/H Name	Connection Date	Current Arrears (Rs.)	New Arrears (Rs.)	<input type="checkbox"/>
1	07060001	Liaqat Ali	Navab Din	01/07/2009	15,300	<input type="text"/>	<input type="checkbox"/>
2	07060002	Syed Muhammad Ashraf	Muhammad Aslam	01/07/2014	13,500	<input type="text"/>	<input type="checkbox"/>
3	07060003	Syed Hussain Mehdi	Syed Farhat Mehdi	01/07/2016	10,740	<input type="text"/>	<input type="checkbox"/>
4	07060004	Ghulam Rasool	Muhammad Suleman Pesran Chajo	01/07/2013	13,060	<input type="text"/>	<input type="checkbox"/>
5	07060005	Mushtaq Ahmad	Umer Din	01/07/2014	13,500	<input type="text"/>	<input type="checkbox"/>
6	07060006	Rashida Bibi	Muhammad Shafee	01/07/2017	8,340	<input type="text"/>	<input type="checkbox"/>
7	07060007	Muhammad Saleem	Haji Abdul Khaliq	01/07/2013	13,060	<input type="text"/>	<input type="checkbox"/>
8	07060008	Abdul Jaleel	Muhammad Yaqoob	01/08/2015	12,940	<input type="text"/>	<input type="checkbox"/>
9	07060009	Allah Ditta	Jamal Din	01/07/2014	13,500	<input type="text"/>	<input type="checkbox"/>
10	07060010	Muhammad Sharif	Rooda	01/07/2015	13,140	<input type="text"/>	<input type="checkbox"/>

[Save](#)

Items per page: 1 - 10 of 406 

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Water Reports DNC Yearly Report

E-BILLING | Main
Dashboard Setup Water Property Reports MOF MOF

Water Yearly Demand And Collection Report

Calendar Year*

Year 2022-2023
▼

Sector

07 - Register No.7
▼

Property
▶

Water
▶

DNC Yearly

Bills Unpaid Report

Receipt Date Wise

Show Report

Water Bill Collection (Date wise)

Period: (Year 2022-2023)

Municipal Committee Kamalia

Sector: Register No.7

SR	Connection No	Consumer Name	Size Of Ferrule	Total Demand												
					Jul			Aug			Sep			Oct		
					Receipt No.	Receipt Date	Amount	Receipt No.	Receipt Date	Amount	Receipt No.	Receipt Date	Amount	Receipt No.	Receipt Date	
1	07010001	Abdul Hafeez / Muslim Sheikhanwala House No.86/B	1/4	1,920												
2	07010002	Shaukat Ali / Muslim Sheikhanwala	1/4	1,920												
3	07010003	Shehnaz Bibi / Muslim Sheikhanwala House No.86/B	1/4	1,920												
4	07010004	Hajran bibi / Muslim Sheikhanwala	1/4	1,920												
5	07010005	Allah Bukhs / Muslim Sheikhanwala	1/4	1,920												
6	07010006	Allah Bukhs / Muslim Sheikhanwala House No.86	1/4	1,920												
7	07010007	Aman Ullah / Muslim Sheikhanwala	1/4	1,920											1969885	26/10/20
8	07010008	Mukhtar Ahmad / Muslim Sheikhanwala House	1/4	1,920												



Water Bill Unpaid Report



Water Bills Unpaid Report

Calendar Year*

Year 2022-2023 ▾

Billing Period*

Monthly ▾

Billing Duration*

2022 - September ▾

Report Type*

Detail Summary

Sector

07 - Register No.7 ▾

Show Report

Print

Water Demand And Collection Summary - UNPAID

Billing Duration: (2022 - September)

Municipal Committee Kamalia

Sr #	Sector	Bill Count	UnPaid Fine	Water Arrears	Demand for Quarter	Total Receivable
------	--------	------------	-------------	---------------	--------------------	------------------

No Records Found

Items per page: 50 ▾

0 of 0



Water Receipt Date Wise Report

E-BILLING | Main
Dashboard Setup Water Property Reports MOF MOF

Water Bills Date Wise Receipts Report

Receipt Date * Connection Type

to

Detail Summary

Property

Water

DNC Yearly
 Bills Unpaid Report
Receipt Date Wise

Sector Locality

Show Report
Print

Water Collection (Date wise)

Receipt Period: (02/08/2022 - 04/11/2022)

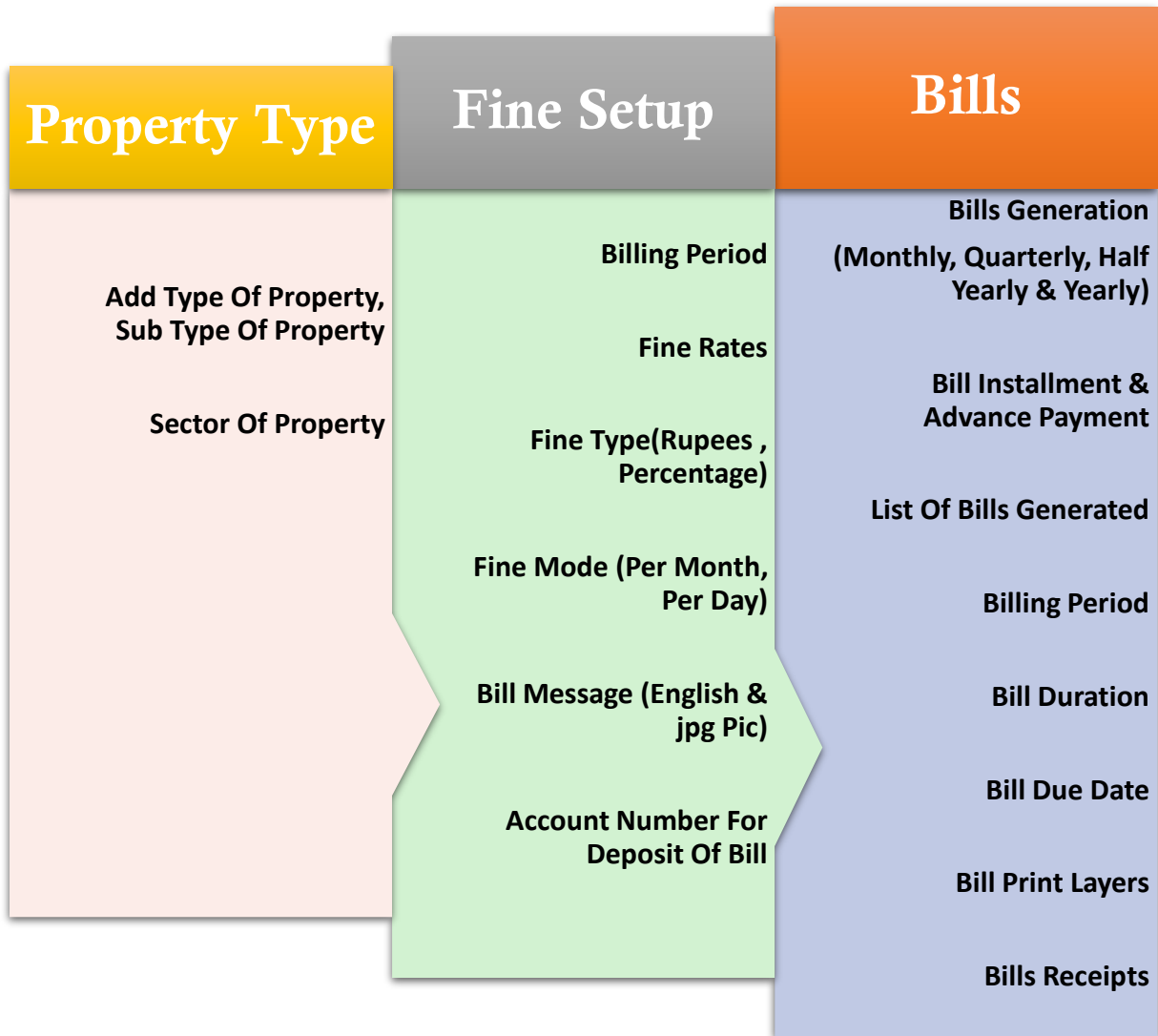
Municipal Committee Kamalia

Sr #	Received Date	Consumer Name	Consumer F/H Name	Connection Type	Sector ↓	Locality	Bill Type	Arrears	Bill Amount	Total Bill	Fine	After Due Date	Due Date	Amount Received
1	11/10/2022	Sakeena Bibi	Muhammad Yar Malik	Water Domestic 1/4	Registor No.7	Saman Abad	New Connection	0	3,980	3,980	50	4,030	10/10/2022	3,980
2	24/10/2022	Muhammad Siddique	Sardar Muhammad Rajput	Water Domestic 1/4	Registor No.7	Saman Abad	Advance	0	960	960	0	960	28/10/2022	960
3	27/10/2022	Ahmad Hassan	Abdul Razaq Ansari	Water Domestic 1/4	Registor No.7	Saman Abad	New Connection	0	3,980	3,980	50	4,030	26/10/2022	4,030

Items per page: 1 - 3 of 3 << < > >>



E - Billing Management Information System Work Flow (PROPERTY)



E-Billing Property Components



Property E-Billing

Setup

Property Setup Facilitate user to add Fine Setup and Bill Message

- Select Setup
- Click on Property
- Fine Setup
- Bill Message

Fine Setup

- Select Billing Period
- Property Type & Sub Property Type
- Property Fine
- Effective Date
- Fine Type (Rupees, Percentage)
- Fine Mode (Per Month, Per Day)
- Click on Save Rate Button

The screenshot shows the 'Property Fine Setup' form in a web application. The form includes fields for Billing Period (Quarterly), Property Type (Shop), Effective Date (02/11/2022), Fine Type (Rupees), and Fine Mode (Per Month). A 'Save Rate' button is at the bottom. A table below the form lists existing fine setups with columns for Sr #, Bill Period, Property Type, Sub Property Type, Fine, Fine Type, Fine Mode, Effective Date, Status, and Status Date. The table contains 10 rows of data. At the bottom of the page, there is a footer with copyright information and social media icons.

Sr #	Bill Period	Property Type	Sub Property Type	Fine	Fine Type	Fine Mode	Effective Date	Status ↓	Status Date
1	-	-	-	200	Rs.	Per Month	13/05/2021	Active	02/06/2021
2	-	-	-	100	Rs.	Per Month	01/07/2014	In-Active	26/02/2015
3	-	-	-	100	Rs.	Per Month	18/02/2015	In-Active	24/02/2015
4	-	-	-	100	Rs.	Per Month	02/03/2015	In-Active	18/02/2015
5	-	-	-	100	Rs.	Per Month	30/06/2015	In-Active	18/02/2015
6	-	-	-	200	Rs.	Per Month	01/08/2015	In-Active	13/05/2020
7	-	-	-	-	-	Per Month	21/04/2020	In-Active	13/05/2020
8	-	-	-	-	-	Per Month	21/05/2020	In-Active	13/05/2020
9	-	-	-	5	%	Per Month	01/08/2015	In-Active	05/08/2015
10	-	-	-	100	Rs.	Per Month	01/07/2014	In-Active	04/08/2015

Bill Message

- Write Bill Message (Max Characters 250 and Max line 5)
- Enter Account Number
- Add Attachment
- Click on Save Button

E-BILLING | Main
Dashboard Setup Water Property Reports MOF Burewala

Property Bill Message Setup

Message * (Max. Characters: 250 and Max Line: 5)

This field is required

Water

Property

Fine Setup

Bill Message

Attachment

Max Size: (250 X 200)

Save

Reset

Sr #	Account No	Message	Attachment	Status ↓
1	PLS-000044-000-0	Mr. Iftikhar Babar Chohan Rent Branch TMA Burewala 0333-6296216	-	In-Active
2	6620200330100054	بل جمع کروانے کاوقت صبح 9 بجے تا 1:30 بجے	-	In-Active
3	6580107076100040	Iftikhar Babar Chohan 03336296216	-	In-Active
4	6580107076100040	بل جمع کروانے کاوقت صبح 9 بجے تا 1:30 بجے	-	In-Active
5	6580107076100040	بل جمع کروانے کاوقت صبح 9 بجے تا 1:30 بجے	-	In-Active
6	9721-0	For Inquiry Please Contact ☎️ Mr. Iftikhar Babar Chohan 0333-6296216 ☎️ Mr. Irfan Hussain 0342-6280161 Rent Branch ☎️ Mr. Mohsin Shah 0314-6017183 Computer Branch	-	In-Active
7	9322-7	For Inquiry Please Contact ☎️ Mr. Iftikhar Babar Chohan 0333-6296216 ☎️ Mr. Irfan Hussain 0342-6280161 Rent Branch ☎️ Mr. Mohsin Shah 0314-6017183 Computer Branch	-	In-Active
8	-	For Inquiry Please Contact ☎️ Mr. Iftikhar Babar Chohan 0333-6296216 ☎️ Mr. Irfan Hussain 0342-6280161 Rent Branch ☎️ Mr. Mohsin Shah 0314-6017183 Computer Branch	-	In-Active
9	-	بل میں تبدیلی کےلیے	-	In-Active
10	PLS-000044-000-0	For Any Correction In Bill, Kindly Contact With TAX Superintendent At Tax Branch TMA Burewala. Mr. Malik Tariq Tax Superintendent 0300-9869967	-	In-Active

Items per page: 10
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Property Bill

User can access following options in Property Bills.

- Bill Generate
- Bill List
- Bill Receipt
- Bill Due Date
- Miscellaneous Bill
- Bill Prints

a. Bill Generate

- Select Property Type
- Sub Property Type
- Select Calendar Year
- Select Billing Period
- Billing Duration
- Select Sector
- Select Bill Due Date and Click on Calculate Renewals.

E-BILLING | Main Dashboard Setup Water Property Reports MOF/MOF

Property Bill Generate

Property Type * Shop Sub Property Type * Shop Calendar Year * Year 2022-2023

Billing Duration * 2022 - November Sector * 01 - Iqbal Bazar Kamalia Bill Due Date * 04/11/2022

Calculate Renewals



Sr #	Sector	Tenant Name	Property	Start Date	Rent	Renewal Date	Rent Increase	New Rent
No Records Found								

Items per page: 10 0 of 0

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b. Bill List

- Open Property Bill List Form
- Select Calendar Year
- Billing Period (Monthly, Quarterly, Yearly)
- Billing Duration
- Select Sector
- Property Type (Shop, Building, etc.)
- Select Sub Property Types
- Select Status (Paid, Unpaid)
- Click on List Bill option.
- Click on action button to edit bill.

E-BILLING | Main Dashboard Setup Water Property Reports WOF WOF  

Property Bill List

Calendar Year* Billing Period* Billing Duration*





Year 2022-2023 Monthly 2022 - October

Sector Property Type Sub Property Type Status

01 - Iqbal Bazar Kamalia Shop Shop Un-Paid

[List Bill](#)

Search By Search

Bill No.	Bill Type	Sector	Sub Property Type	Property Name	Tenant Name	F/H Name	Fine	Arrears	Rent	Bill	After Due Date	Due	Actions	Print
95666	Regular	Iqbal Bazar Kamalia	Shop	Iqbal Bazar Shops	Shabbir Hussain	Muhammad Zulfiqar	5	12,100	6,000	18,100	-	10	   	3 Layers 4 Layers

3 Layer Property Bill Print



Municipal Committee Kamalia

Property Rent Challan - Regular



Sector:	Iqbal Bazar Kamalia	Bill Number:	95666
Property:	Iqbal Bazar Shops	Billing Period	01/10/2022 TO 31/10/2022
Address:	Iqbal Bazar, Kamalia	Issue Date:	01/10/2022
Area:	150 sq. ft.	Due Date:	10/10/2022
Tenant Information:		Rent:	Rs. 6,000 Arrears: Rs. 12,100
Name:	Shabbir Hussain	Bill Amount:	Rs. 18,100 (within Due Date)
F/H Name:	Muhammad Zulfiqar	Fine:	Rs. 5 (per day)
CNIC:			

Bill Date	Rent/Paid	Receive Date	Note
01/09/2022	12,000 / 0		BILL MUST BE PAID IN THE RELEVANT BANK ACCOUNT OF MC KAMALIA GENERAL ACCOUNT # 6510128281800057 BOP KAMALIA RAILWAY ROAD (0104)

نوٹ: مذکورہ بل دورانیہ Billing Period ختم ہونے پر کالعدم قرار پائے گا۔ بل جمع کروانے کی صورت میں قابل قبول نہیں ہوگا۔



Municipal Committee Kamalia

Property Rent Challan - Regular - Bank Copy

Shop

Billing Period 01/10/2022 To 31/10/2022 Shop Code:

Bank A/C No. 6510128271800057

Bill Number:	95666	Due Date:	10/10/2022	Receiving Sign / Stamp No Receiving After TO DATE
Property:	Iqbal Bazar Shops	Rent:	Rs. 6,000 Arrears: Rs. 12,100	
Sector:	Iqbal Bazar Kamalia	Bill Amount:	Rs. 18,100 (within Due Date)	
Tenant:	Shabbir Hussain	Fine:	Rs. 5 (per day)	
F/H Name:	Muhammad Zulfiqar			



Municipal Committee Kamalia

Property Rent Challan - Regular - Office Copy

Shop

Billing Period 01/10/2022 To 31/10/2022 Shop Code:

Bank A/C No. 6510128271800057

Bill Number:	95666	Due Date:	10/10/2022	Receiving Sign / Stamp No Receiving After TO DATE
Property:	Iqbal Bazar Shops	Rent:	Rs. 6,000 Arrears: Rs. 12,100	
Sector:	Iqbal Bazar Kamalia	Bill Amount:	Rs. 18,100 (within Due Date)	
Tenant:	Shabbir Hussain	Fine:	Rs. 5 (per day)	
F/H Name:	Muhammad Zulfiqar			

4 Layer Property Bill Print



Municipal Committee Kamalia Property Rent Challan - Regular



Sector:	Iqbal Bazar Kamalia	Bill Number:	95666
Property:	Iqbal Bazar Shops	Billing Period	01/10/2022 TO 31/10/2022
Address:	Iqbal Bazar, Kamalia	Issue Date:	01/10/2022
Area:	150 sq. ft.	Due Date:	10/10/2022
Tenant Information:		Rent:	Rs. 6,000 Arrears: Rs. 12,100
Name:	Shabbir Hussain	Bill Amount:	Rs. 18,100 (within Due Date)
F/H Name:	Muhammad Zulfiqar	Fine:	Rs. 5 (per day)
CNIC:			

Account History

Bill Date	Rent/Paid	Receive Date
01/09/2022	12,000 / 0	

Note

BILL MUST BE PAID IN THE RELEVANT BANK
ACCOUNT OF MC KAMALIA GENERAL ACCOUNT #
6510128281800057 BOP KAMALIA RAILWAY ROAD
(0104)

نوٹ: مذکورہ بل دورانیہ Billing Period ختم ہونے پر کالعدم قرار پائے گا۔ بل جمع کروانے کی صورت میں قابل قبول نہیں ہوگا۔



Municipal Committee Kamalia Property Rent Challan - Regular - Bank Copy

Shop

Billing Period 01/10/2022 To 31/10/2022 Shop Code:

Bank A/C No. 6510128271800057

Bill Number:	95666	Due Date:	10/10/2022	<div style="border: 1px solid black; padding: 5px;"> <p style="color: blue; font-weight: bold;">Receiving</p> <p>Sign / Stamp</p> <div style="border: 1px solid black; padding: 2px; display: inline-block;"> <p style="color: red; font-weight: bold;">No Receiving After TO DATE</p> </div> </div>
Property:	Iqbal Bazar Shops	Rent:	Rs. 6,000 Arrears: Rs. 12,100	
Sector:	Iqbal Bazar Kamalia	Bill Amount:	Rs. 18,100 (within Due Date)	
Tenant:	Shabbir Hussain	Fine:	Rs. 5 (per day)	
F/H Name:	Muhammad Zulfiqar			



Municipal Committee Kamalia Property Rent Challan - Regular - Office Copy

Shop

Billing Period 01/10/2022 To 31/10/2022 Shop Code:

Bank A/C No. 6510128271800057

Bill Number:	95666	Due Date:	10/10/2022	<div style="border: 1px solid black; padding: 5px;"> <p style="color: blue; font-weight: bold;">Receiving</p> <p>Sign / Stamp</p> <div style="border: 1px solid black; padding: 2px; display: inline-block;"> <p style="color: red; font-weight: bold;">No Receiving After TO DATE</p> </div> </div>
Property:	Iqbal Bazar Shops	Rent:	Rs. 6,000 Arrears: Rs. 12,100	
Sector:	Iqbal Bazar Kamalia	Bill Amount:	Rs. 18,100 (within Due Date)	
Tenant:	Shabbir Hussain	Fine:	Rs. 5 (per day)	
F/H Name:	Muhammad Zulfiqar			



Municipal Committee Kamalia Property Rent Challan - Regular - Computer Section Copy

Shop

Billing Period 01/10/2022 TO 31/10/2022 Shop Code:

Bank A/C No. 6510128271800057

Bill Number:	95666	Due Date:	10/10/2022	<div style="border: 1px solid black; padding: 5px;"> <p style="color: blue; font-weight: bold;">Receiving</p> <p>Sign / Stamp</p> <div style="border: 1px solid black; padding: 2px; display: inline-block;"> <p style="color: red; font-weight: bold;">No Receiving After TO DATE</p> </div> </div>
Property:	Iqbal Bazar Shops	Rent:	Rs. 6,000 Arrears: Rs. 12,100	
Sector:	Iqbal Bazar, Kamalia	Bill Amount:	Rs. 18,100 (within Due Date)	
Tenant:	Shabbir Hussain	Fine:	Rs. 5 (per day)	
F/H Name:	Muhammad Zulfiqar			

c. Bill Receipt

- Open Bill Receipt Form
- Add Property Bill No
- Click on Show Bill
- Enter Receipt Date
- Enter Total Receipt Amount
- Click on Save Button
- Bill Receipt Entry will be shown below in Bill Receipt List
- Click on action button to edit and delete bill receipt list.

E-BILLING | Main
Dashboard Setup Water Property Reports MOF MOF

Property Bill Receipt

Property Bill No *

Show Bill

Property Bill Detail

Bill Number / Period	95575 / 01/10/2022 - 31/10/2022
Tenant Name	Abdul Majeed S/O - Fateh Muhammad
Property Sector	Sadar Bazar Kamolia
Property Code and Description	(Shop) - 02 - Shop
Bill Status	PAID

Arrears	Rent	Total Bill	Receipt Date	Fine	Fine Mode	Due Date	Calculated Fine Till Receipt Date	Calculated Bill Till Receipt Date	Total Received
10	2,930	2,940	04/11/2022	5	Daily	10/10/2022	105	3,045	3,045

Save

Bill Receipt List

SR.	Arrears	Rent	Fine Paid	Total Bill	Total Received	Received Date	Added Date	Action
1	10	2,930	5	2,945	2,940	11/10/2022	28/10/2022	...

Edit

Delete

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d. Bill Due Date

E-Billing facilitate user to update due date of Property Bill

- Select Calendar Year
- Select Billing Period
- Billing Duration
- Select Sector
- Select Bill Due Date
- Click on Update Button



The screenshot shows a web interface for updating a property bill's due date. The page has a green header with navigation links: 'E-BILLING | Main', 'Dashboard', 'Setup', 'Water', 'Property', 'Reports', 'MOF MOF', a notification bell, and a refresh icon. The main content area is titled 'Property Bill Due Date Update' and contains the following fields:

- Calendar Year***: A dropdown menu with 'Year 2022-2023' selected.
- Billing Period***: A dropdown menu with 'Monthly' selected.
- Billing Duration***: A dropdown menu with '2022 - October' selected.
- Sector***: A dropdown menu with '01 - Iqbal Bazar Karmalia' selected.
- Bill Due Date***: A text input field containing '07/10/2022'.

Below these fields is a dark blue 'Update' button. At the bottom of the page, there is a copyright notice: '© Local Government, Powered By PMDFC 2022' and three small icons: Facebook, a globe, and a person.

e. Miscellaneous Bill

- Select Billing Type (Advance, Instalment)
- Property Type
- Sub Property Type
- Billing Period
- Calendar Year
- Billing Duration
- Select Search By (Property Code, Bill Number)
- Enter Bill number or Property Code on Search Text.
- Click on Show Detail Option

E-BILLING | Main Dashboard Setup Water Property Reports MOF MOF  


Miscellaneous Property Bill Generate

Billing Type*	Property Type*	Sub Property Type *
<input type="text" value="Advance"/>	<input type="text" value="Shop"/>	<input type="text" value="Shop"/>
Billing Period*	Calendar Year*	Billing Duration*
<input type="text" value="Monthly"/>	<input type="text" value="Year 2022-2023"/>	<input type="text" value="2022 - November"/>
Search By*	Search Text*	
<input type="text" value="Property Code"/>	<input type="text"/>	

This field is required

[Show Detail](#)

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f. Print Property Bill

- Select Property Type
- Sub Property Type
- Select Calendar Year
- Select Billing Period
- Billing Duration
- Select Print Layers (3 layers, 4 layers)
- Select Sort By (Bill No, Property Sector, Property Name etc.)
- Click on Bill Print option, Notification of bill print will be shown on bell icon.
- Click on Show list button to show list of Print.

Property Print Bills

Property Type *
Shop

Sub Property Type *
Shop

Calendar Year *
Year 2022-2023

Billing Period
Monthly

Billing Duration *
2022 - October

Print Layers *
Print 4 Layers

Sort By *
Bill No.

Show List Bill Print

Sr #	Year	Billing Period ↑	Billing Duration	Property Type	Sub Property Type	Url
1	Year 2022-2023	Monthly	2022 - October	Shop	Shop	View

Items per page: 10 1-1 of 1

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Arrear Update

E-Billing Software facilitate user to update an Arrear of Employee.

- Open Arrear Update form
- Select Sector
- Select Property Type
- Select Sub Property Type
- Select Litigation if Required
- Click on List Properties
- Enter New Arrears
- Enter Renewal Date
- Click on Save Button

For Print Arrears Click on Download button

E-BILLING | Main
Dashboard Setup Water Property Reports MOF MOF

Property Arrears Update

Sector

Property Type

Sub Property Type

Litigation

List Properties
Print

Search By
Total Arrears : **Rs. 257,235** Total Rent : **Rs. 338,912**

Sr #	Sector	Tenant Name	F/H Name	Property Code ↑	Property Name	Current Rent (Rs.)	Current Arrears (Rs.)	New Arrears (Rs.)	Renewal Date	New Renewal Date	<input type="checkbox"/>
1	Iqbal Bazar Kamalia	Noor Muhammad	Karam Bhatti		Iqbal Bazar Shops	2,520	45	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
2	Iqbal Bazar Kamalia	Mushtaq Hussain	Faiz Muhammad		Iqbal Bazar Shops	2,520	80	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
3	Iqbal Bazar Kamalia	Mustafa	Muhammadhaban		Iqbal Bazar Shops	2,920	3,025	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
4	Iqbal Bazar Kamalia	Naeem Muhammad Akhtar	Faqr Muhammad		Iqbal Bazar Shops	2,935	10	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
5	Iqbal Bazar Kamalia	Natthoo	Fateh Din		Iqbal Bazar Shops	2,520	35	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
6	Iqbal Bazar Kamalia	Nazar Hussain	Sultan		Iqbal Bazar Shops	2,520	2,635	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
7	Iqbal Bazar Kamalia	Rana Haji Muhammad Yaqub	Ghulam Chishti		Iqbal Bazar Shops	2,920	-	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
8	Iqbal Bazar Kamalia	Rashid Ali	Shoukat Ali		Iqbal Bazar Shops	3,120	-	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
9	Iqbal Bazar Kamalia	Rana Ikram Sajid	Muhammad Ehsan		Iqbal Bazar Shops	3,910	16,760	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>
10	Iqbal Bazar Kamalia	Munir Ahmad	Ali Ahmad		Iqbal Bazar Shops	2,920	-	<input type="text"/>	31/12/1999	<input type="text"/>	<input type="checkbox"/>

Save

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Report Property Bill Daily Receipts Report

- Enter Receipt Date
- Select Property Type
- Select Sector
- Check on Report Type (Detail, Summary)
- Click on Show Report
- Click on Print button to print Report

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Property Bills Daily Receipts Report

Receipt Date *

 to

Property Type *

Sector

Report Type *

 Detail Summary

Show Report Print

Property Rent Collection (Date wise)

Receipt Period: (01/08/2022 - 04/11/2022)

Municipal Committee Kamalia

Sr #	Received Date	Tenant Name	Property Type	Property Name	Billing Period	Bill Type	Arrears	Rent	Total Bill	Fine	After Due Date	Due Date	Amount Received
1	07/09/2022	Shabbir Hussain	Shop	Iqbal Bazar Shops	September - 2022	Regular	0	6,000	6,000	5 (Per Day)	6,005	10/09/2022	6,000
2	07/09/2022	Malik Muhammad Boota	Shop	Iqbal Bazar Shops	September - 2022	Regular	0	3,525	3,525	5 (Per Day)	3,530	09/09/2022	3,525

DNC Yearly Report

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Property Yearly Demand And Collection Report

Calendar Year *

Sector *

Report Type

 Detail Summary

Show Report Print

Property Rent Collection (Date wise)

Period: (Year 2022-2023)

Municipal Committee Kamalia

SR	Name	Jul		Aug		Sep		Oct		Nov		Dec		Jan		Feb		Mar		Apr	
		Dmd.	Coll.	Dmd.	Coll.	Dmd.	Coll.	Dmd.	Coll.	Dmd.	Coll.	Dmd.	Coll.	Dmd.	Coll.	Dmd.	Coll.	Dmd.	Coll.	Dmd.	Coll.
1	Iqbal Bazar Shops	0	0	0	0	13980	0	18740	18740	4660	0	0	0	0	0	0	0	0	0	0	0