

# **Kot Addu Municipal Committee**

## **Energy Management Plan (EMP)**

**July 2023**

## History of the Document

Version	Date	Description
01	July 06 , 2023	First Draft

Client Name	Punjab Municipal Development Fund Company (PMDFC)	Contract No.	PK-PMDFC-318212-CS-CQS
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## ABBREVIATIONS

<b>CFMS</b>	Computerized Financial Management System
<b>CTS</b>	Complaint Tracking System
<b>DCS</b>	Distributed Control System
<b>EMP</b>	Energy Management Plan
<b>ESMAP</b>	Energy Sector Management Assistance Program
<b>EE</b>	Energy Efficiency
<b>MEPCO</b>	Multan Electric Power Company
<b>GHG</b>	Green House Gases
<b>GIS</b>	Geographical Information System
<b>GoPb</b>	Government of Punjab
<b>ICB</b>	International Competitive Bidding
<b>KPI</b>	Key Performance Indicators
<b>MC</b>	Municipal Committee
<b>PCP</b>	Punjab Cities Program
<b>PMDFC</b>	Punjab Municipal Development Fund Company
<b>PMS</b>	Performance Management System
<b>PMSIP</b>	Punjab Municipal Services Improvement Project
<b>SNGPL</b>	Sui Northern Gas Pipelines Limited
<b>TMA</b>	Tehsil Municipal Authority
<b>TOR</b>	Terms of Reference
<b>WBG</b>	World Bank group

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# 1 Summary

## 1.1 Project Background

The Punjab Cities Program (PCP) is a World Bank-funded hybrid of Program for Results (PforR) and Investment Project Financing (IPF) operation. It is a USD 200 million 5 years (2018 -2023) program supporting 16 cities in Punjab. The main objective of the program is to strengthen the performance of participating Municipal Committees/Corporations (MCs), focusing on urban management and improvement of municipal infrastructure for satisfactory service delivery.

Under the PforR (Window-1) the Performance Based Grants (PBGs) are being provided to the MCs of the 16 selected cities for investments in municipal infrastructure and services.

The IPF (Window-2) is supporting provincial government agencies i.e. Local Government & Community Development Department (LG&CDD), Punjab Local Government Board (PLGB), Punjab Municipal Development Fund Company (PMDFC), and PFC Unit of Finance Department (FD).

## 1.2 Scope of work

As per the scope of work specified in the Terms of Reference of the project, the Consultant is required to:

- a) develop a detailed work program for carrying out the works immediately after mobilizing
- b) prepare an inventory of relevant assets owned/operated by the MC, including municipal buildings, vehicles, streetlights, and water-supply/wastewater disposal pumps
- c) collect additional information on location (where applicable), performance and energy consumption analysis, estimation of expenditure incurred
- d) provide detailed information for each asset, and an overall inventory and analytical report discussing key performance indicators
- e) identify energy saving opportunities, and provide saving potential (in energy and monetary terms) for each opportunity, estimated investment costs and return on investments, engineering plans, and Bill of Quantities, as needed.

The outputs of the abovementioned activities are presented in the Kot Addu Energy Audit Report and have been used to develop the Energy Management Plan for Kot Addu MC, which includes short-, medium-, and long-term measures to optimize energy consumption in municipal service delivery.

## 1.3 Introduction

Integration of energy efficient practices into the “business as usual” conduct of the organization, regular assessment of energy performance, and implementation of procedures and measures to reduce energy waste and increase efficiency are key to successful energy management. Regardless of the size of the municipality, the common element of successful energy management is the allocation of staff and resources to continually improve energy performance.

This document builds upon the energy audit report and establishes an energy management plan with precise energy efficiency goals and targets for the municipality. An Excel based monitoring and reporting tool forms an integral part of the EMP for the MC to keep itself abreast of its energy use and implementation status of various EE measures proposed under this EMP.

Adhering to EMP will allow the MC to

- a) Monitor its energy performance and to minimize the energy costs of municipal services;

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- b) Calculate the Key Performance Indicators (KPIs) for Pumping & Disposal, Streetlights, Buildings, Vehicles; and
- c) Reduce the carbon footprint associated with its energy use.

#### 1.4 Kot Addu MC Background

Kot Addu is the capital city of Kot Addu District situated in the south east region in the Punjab province of Pakistan. It is located at 29.9927 N 73.2536 E and has a population of approximately 161,033. Municipal Committee Kot Addu came into existence on the 1st of January, 2017 consequent upon the promulgation of Punjab Local Government Act, 2013. It is presently subdivided into 32 Electoral Wards. The city is headquarter of Kot Addu Tehsil of Muzaffargarh District in the Punjab province of Pakistan.

#### 1.5 Objectives

Water supply tube wells, disposal pumps, municipal vehicles, and street lights has trivial energy consumption. The MC's assets are working inefficiently giving less benefits with maximum usage of utilities. The overall objective of this audit activity is to make sure the exact count of assets, identify efficient resources & replacement of inefficient ones with new competent resources.

Energy management plan gives the better idea for the optimum usage of energy resources which will ultimately result in scaling down energy consumption. EMP gives the fruitful result by monitoring the operations in more organized way. Prime goal of this activity will be managing efficient utilization of resources maintaining the environmental standards reducing carbon emissions.

#### 1.6 Energy Supply Management

Energy is supplied to the Kot Addu MC via a number of providers as outlined below:

- Electricity for pumps and buildings is supplied by MEPCO.
- Electricity for streetlights is supplied by MEPCO as per Public Lighting tariff.
- Natural gas is supplied to the municipality by SNGPL.
- Kot Addu MC has a purchasing agreement with fuel/pump stations wherein all municipal vehicles get their fuel refills from specified pumping stations.

#### 1.7 Summary of Observations and Recommendations

A summary of observations and recommendations is given below:

##### 1.7.1 Water Pumping System

No energy audit of pumpset was conducted as pumps were non-functional

##### 1.7.2 Dewatering Sets

- Operational logs were not available with the MC. It is recommended to maintain operational log of dewatering sets, containing details of fuel consumption, location of activity and operational hours.

##### 1.7.3 Wastewater Disposal System

- Filter Wanes of Disposal system require periodic cleaning.
- No record of periodic maintenance and cleaning at the disposal system.

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- Installation and replacement of capacitors have been recommended where Power Factor was found to be below 0.8 since a penalty is being charged by DISCO for PF lower than 0.9. A total of 03 disposal Pumpsets had a power factor below 0.8.

#### 1.7.4 Streetlight

- Out of the total 1412 streetlights in the MC, only 606 streetlights are operational.
- All the lights are MC operated
- The MC has no record and database of streetlights. It is recommended to develop GIS based database for all streetlights within the MC to record all operation and maintenance related activities of the streetlights.
- Asset tagging should be carried out for every streetlight pole and other fixtures related to Streetlight.
- It is recommended to install photo-electric switches for energy conservation.
- Periodic maintenance regime should be implemented for efficient resource utilization and operational cost savings.
- The consultant has not proposed solar powered streetlights as an alternative to conventional grid powered streetlights because the pilot projects carried out by NHA related to the former have not been successful due to their extensive O&M requirements. Secondly, roads/pathways inside the city do not receive sufficient amount of solar irradiation, hence not optimal for installation of solar powered lights.

#### 1.7.5 Vehicles

- All non-registered vehicles must get registered immediately to avoid any misuse.
- O&M cost of all the vehicles should be properly logged to calculate the efficiency of the vehicles
- Tracking devices should be installed on the MC's existing fleet.
- All old and non-functional vehicles (10 years or more) should be sold in the open market through transparent auction scheme.

#### 1.7.6 Buildings

- Old conventional tube-lights, Incandescent light bulbs, and CFLs are being used in the building; these need to be replaced with energy efficient LED lights

### 1.8 Current Energy Use

The baseline energy consumption at Kot Addu as well as the KPIs for pumping, lighting, buildings, and vehicles are given below.

Table 1: Baseline Energy Data

Particulars	Unit	Value	Source
Electrical energy used by Wastewater Disposal <sup>1</sup>	kWh/year	206,614	Utility bills
Electrical energy used in Buildings <sup>2</sup>	kWh/year	8,817	Utility bills
Electrical energy used by Streetlights <sup>3</sup>	kWh/year	100,290	Utility bills
Diesel used by Vehicles	liter/year	83,070	Vehicle logbooks
Petrol used by Vehicles	liter/year	14,916	Vehicle logbooks

<sup>1</sup> Based on 12-month historical billing data.

<sup>2</sup> Based on 12-month historical billing data.

<sup>3</sup> Based on 12-month historical billing data.

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Table 2: KPIs for Potable Water &amp; Wastewater pumps

Sr. No.	Description	Unit	KPI
1	Energy Density of Wastewater Disposal	(kWh/m <sup>3</sup> )	0.02
2	Energy Density of Wastewater Treatment	(kWh/m <sup>3</sup> ) – if applicable	No wastewater treatment is carried out
3	Energy Cost on Wastewater Disposal	(PKR/m <sup>3</sup> )	1.10
4	Energy Cost on Wastewater Treatment	(PKR/m <sup>3</sup> ) – if applicable	No wastewater treatment is carried out

Table 3: KPIs for Streetlights

Sr. No.	Description	Unit	KPI
1	Average electricity consumed per kilometer of lit roads	(kWh/km)	2,934
2	Average electricity consumed per light pole/fixture	(kWh/year/fixture)	77
3	Average cost of purchase of (i) pole/fixture and (ii) lighting equipment	PKR/Pole	46,275
		PKR/Lighting Equipment	37,193
4	Average cost of installation of (i) pole/fixture and (ii) lighting equipment	PKR/Pole	1,254
		PKR/Lighting Equipment	370
5	Average annual maintenance costs	(PKR)	223,978
6	Average daily duration of operation	(Hour)	11.9
7	Average energy costs per kilometer of lit roads	(PKR/km)	132,037
8	Average energy costs per light pole/fixture	(PKR/ fixture)	3,472
9	Number and percentage of failed public lights		57%

Table 4: KPIs for Buildings

Sr. No	Description	Unit	KPI
1	Municipal Buildings Electricity Consumption	(kWh/m <sup>2</sup> )	16.27
2	Municipal Buildings Heat Consumption	(kWh/m <sup>2</sup> )	0.19
3	Average Energy Cost of Heating	(PKR/m <sup>2</sup> )	8
4	Average Energy Cost of Cooling	(PKR/m <sup>2</sup> )	147
5	Average Energy Cost of Lighting	(PKR/m <sup>2</sup> )	52

Table 5: KPIs for Vehicles

Sr. No.	Description	Unit	KPI
1	Fuel consumption for staff transport vehicles	Liter/hour/vehicle	Cannot be determined
2	Fuel consumption for solid/liquid waste transport	Liter/hour/vehicle	6.28
3	Expenditure on fuel for staff transport vehicles	PKR/hour/vehicle	Cannot be determined
4	Expenditure on fuel for solid/liquid waste transport	PKR/hour/vehicle	47

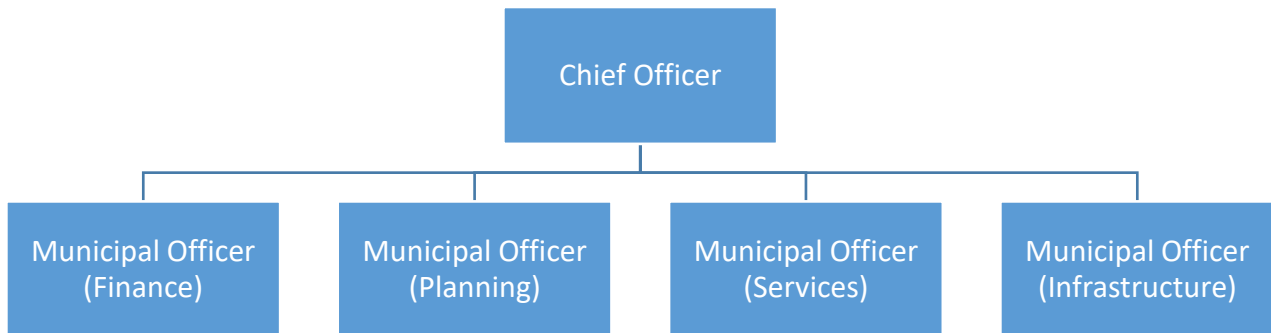
## 2 Energy Management Plan

### 2.1 Energy Use Management

The overall management of energy is primarily the responsibility of the Chief Officer. To aid in the efforts to track and reduce energy consumption in the MC, the Chief Officer will ensure effective monitoring and reporting, using the Excel based template, by the respective departments.

### 2.2 Baseline Energy Consumption Trend

The figure below shows the proposed structure of the MC energy management team:



Based on the above, the following roles have been assigned to the relevant officers:

- Energy Leader: The Chief Officer has been designated as energy leader with overall responsibility for energy management.
- Energy Team: The Energy Leader in consultation with the Municipal Officers shall identify staff members and personnel who will oversee implementation of energy efficiency measures and review their performance.

### 2.3 Types of Measures

Recommended EE measures are categorized into high, medium and low priority measures. High priority EE measures are those which shall be implemented immediately (within 1 year) to meet the baseline demand, medium term measures may be implemented in the near future (within 2-3 years' time) and low priority measures may be implemented in the remote future (within 3-5 years' time).

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## 2.4 Action List

MC Kot Addu's annual energy consumption is 1,387,442 kWh which is mainly in the form of electricity (water supply, buildings & streetlights) and fuel for vehicles. The study has helped in successfully identifying resource and energy efficiency improvement measures which will help:

- Yield annual savings of **US\$ 662** with an estimated investment of **US\$ 152,649**
- Reduce electricity consumption by approx. **4,124 kWh**
- Reduce GHG Emissions by **2 tCO2/y**

Sr. No.	Section	High Priority Energy Efficiency Measure	Electricity Saving	Investment Cost	Investment Cost	Monetary Savings	Monetary Savings	Simple Payback	Annual Emission Reduction	Responsible Person	Timeline
			kWh/y	US \$	PKR	US \$/y	PKR/y	Months	tCO2/y		
1	Pumping and Disposal	Replacement/Installation of Capacitors	Not Quantifiable	450	126,090	Not Quantifiable	Not Quantifiable	Not Quantifiable	Not Quantifiable	TBA by the Energy Leader	Within 1year
2	Streetlights	Installation of LEDs at all non-functional MC operated streetlights	Not Quantifiable	146,892	41,159,166	Not Quantifiable	Not Quantifiable	Not Quantifiable	Not Quantifiable	TBA by the Energy Leader	Within 1year
3	Buildings	Replacement of inefficient equipment in the buildings	2,626	387	108,330	422	118,161	11	1	TBA by the Energy Leader	Within 1year
<b>Total:</b>			<b>2,626</b>	<b>147,729</b>	<b>41,393,586</b>	<b>422</b>	<b>118,161</b>		<b>1</b>		

Sr. No.	Section	Medium Priority Energy Efficiency Measure	Electricity Saving	Investment Cost	Investment Cost	Monetary Savings	Monetary Savings	Simple Payback	Annual Emission Reduction	Responsible Person	Timeline
			kWh/y	US \$	PKR	US \$/y	PKR/y	Months	tCO2/y		
1	Streetlights	Replacement of existing MC operated non efficient streetlights with LEDs	1,498	4,920	1,378,647	241	67,411	245	1	TBA by the Energy Leader	Within 2-3 years
<b>Total:</b>			<b>1,498</b>	<b>4,920</b>	<b>1,378,647</b>	<b>241</b>	<b>67,411</b>		<b>1</b>		

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## 2.5 Monitoring Progress and Reporting

An Excel based monitoring and reporting tool, provided along with the EMP, shall be used for monitoring on monthly basis the following:

- Status of implementation of energy efficiency measures
- Energy consumption for tubewells & disposal works, vehicles, streetlights and buildings.
- Impacts of energy efficiency projects

The Energy Leader (under section 2.4) will assign focal persons responsible for implementation of each EE measure. They will also be responsible for filling out information in the excel based reporting and monitoring tool on a monthly basis and submitting the report to the Energy leader who, in turn, will be responsible for submitting the same to PMDFC on monthly basis.

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