

**APPROVED SCHEDULE OF ESTABLISHMENT MUNICIPAL  
COMMITTEE KOT ADDU**

| Proposed Positions        | BPS     | No. of Posts |
|---------------------------|---------|--------------|
| <b>OFFICE OF CHAIRMAN</b> |         |              |
| Chairman (Elected)        | Elected | 1            |
| Junior Clerk              | 11      | 1            |
| Qasid                     | 4       | 1            |
| Naib Qasid                | 2       | 1            |

|                                |         |   |
|--------------------------------|---------|---|
| <b>OFFICE OF VICE CHAIRMAN</b> |         |   |
| Vice Chairman (Elected)        | Elected | 1 |
| Junior Clerk                   | 11      | 1 |
| Naib Qasid                     | 2       | 1 |

|                             |           |   |
|-----------------------------|-----------|---|
| <b>OFFICE CHIEF OFFICER</b> |           |   |
| Chief Officer               | 17        | 1 |
| Legal Advisor (Part Time)   | Part Time | 1 |
| Head Clerk                  | 16        | 1 |
| Assistant                   | 16        | 1 |
| Senior Clerk                | 14        | 1 |
| Junior Clerk                | 11        | 4 |
| Assistant Computer Operator | 9         | 1 |
| Naib Qasid                  | 1         | 5 |
| Chowkidar                   | 1         | 2 |

|  |    |    |
|--|----|----|
| <b>OFFICE MUNICIPAL OFFICER (REGULATION)</b> |    |    |
| Municipal Officer (Regulation)               | 17 | 1  |
| Head Clerk                                   | 16 | 1  |
| Encroachment Inspector                       | 15 | 2  |
| Teh Bazari Inspector                         | 11 | 1  |
| Patwari                                      | 9  | 1  |
| License Clerk                                | 11 | 2  |
| Junior Clerk                                 | 11 | 1  |
| Pond Keeper                                  | 1  | 1  |
| Naib Qasid                                   | 1  | 10 |

|   |    |   |
|---|----|---|
| <b>OFFICE MUNICIPAL OFFICER (FINANCE)</b> |    |   |
| Municipal Officer (Finance)               | 17 | 1 |
| Accountant                                | 14 | 1 |
| Assistant Accountant                      | 14 | 1 |
| Computer Operator                         | 14 | 1 |
| Head Cashier                              | 11 | 1 |
| Junior Clerk                              | 11 | 1 |
| Naib Qasid                                | 1  | 3 |

|                          |    |    |
|--------------------------|----|----|
| <b>Taxation (Octroi)</b> |    |    |
| Senior Octroi Inspector  | 14 | 1  |
| Octroi Inspector         | 11 | 1  |
| Senior Octroi Clerk      | 14 | 16 |
| Octroi Clerk             | 11 | 12 |
| Naib Qasid               | 1  | 2  |

|                             |    |   |
|-----------------------------|----|---|
| <b>Taxation (Other Tax)</b> |    |   |
| Tax Superintendent          | 16 | 1 |
| Tax Inspector               | 11 | 1 |
| Junior Clerk                | 11 | 1 |
| Naib Qasid                  | 1  | 1 |

|  |    |   |
|--|----|---|
| <b>OFFICE MUNICIPAL OFFICER (PLANNING)</b> |    |   |
| Municipal Officer (Planning)               | 17 | 1 |
| Head Clerk                                 | 16 | 1 |

**Proposed Positions**

|                    | BPS | No. of Posts |
|--------------------|-----|--------------|
| Building Inspector |     |              |
| Junior Clerk       | 11  | 1            |
| Naib Qasid         | 11  | 2            |
|                    | 1   | 3            |

**OFFICE MUNICIPAL OFFICER (INFRASTRUCTURE)**

|                                    |    |   |
|------------------------------------|----|---|
| Municipal Officer (Infrastructure) |    |   |
| Sub Engineer                       | 17 | 1 |
| Head Clerk                         | 11 | 2 |
| Tracer                             | 16 | 1 |
|                                    | 5  | 1 |
| Senior Clerk / Computer Operator   | 14 | 1 |
| Junior Clerk                       | 11 | 2 |
| Accounts Clerk                     | 11 | 1 |
| Work Mistri                        | 5  | 1 |
| Naib Qasid                         | 1  | 4 |

**Fire & Rescue Station**

|                       |    |    |
|-----------------------|----|----|
| Fire Station Incharge | 10 | 1  |
| Head Fireman          | 8  | 1  |
| Fire Engine Operator  | 6  | 3  |
| Fireman               | 5  | 15 |

**Roads Branch**

|                |   |   |
|----------------|---|---|
| Baildar        | 1 | 2 |
| Mali / Baildar | 1 | 2 |

**Parks**

|           |   |    |
|-----------|---|----|
| Mali      | 1 | 11 |
| Chowkidar | 1 | 4  |

**Water Supply**

|                       |   |   |
|-----------------------|---|---|
| Water Rate Clerk      | 5 | 1 |
| Operator Water Supply | 5 | 5 |
| Plumber               | 5 | 4 |
| Chowkidar             | 1 | 5 |

**Slaughter House**

|                                |           |   |
|--------------------------------|-----------|---|
| Veterinary Officer (Part Time) | Part Time | 1 |
| Sanitary Worker                | 2         | 1 |

**Library**

|           |   |   |
|-----------|---|---|
| Librarian | 5 | 1 |
|-----------|---|---|

**Street Light**

|                    |    |   |
|--------------------|----|---|
| Light Inspector    | 11 | 1 |
| Head Electrician   | 7  | 1 |
| Electrician        | 5  | 6 |
| Helper Electrician | 1  | 2 |

**Sewerage**

|                     |   |    |
|---------------------|---|----|
| Sewerage Supervisor | 5 | 1  |
| Operator Sewerage   | 5 | 22 |
| Driver              | 5 | 2  |
| Helper Driver       | 1 | 2  |
| Sewerman            | 1 | 8  |
| Chowkidar           | 1 | 6  |

**Sanitation**

|                              |    |   |
|------------------------------|----|---|
| Sanitary Inspector           | 10 | 1 |
| Assistant Sanitary Inspector | 9  | 1 |
| Assistant Sanitary Inspector | 6  | 1 |
| Accounts Clerk               | 11 | 1 |
| Senior Clerk                 | 14 | 1 |
| Sanitary Supervisor          | 5  | 1 |
| Puncture Mistri              | 5  | 1 |
| Naib Qasid                   | 1  | 1 |

| Proposed Positions     | BPS | No. of Posts |
|------------------------|-----|--------------|
| Darogha                | 4   | 9            |
| Driver                 | 5   | 7            |
| Auto Mechanic / Mistri | 5   | 1            |
| Helper Mistri          | 1   | 1            |
| Cleaner                | 1   | 1            |
| Helper Driver          | 1   | 4            |
| Sanitary Worker        | 1   | 216          |
| Mashki                 | 1   | 17           |
| Rerhi Ban              | 1   | 15           |
|                        |     | 498          |